

**Loss Control Services – 5 Minute Safety Topic**

**Power Tool Safety**

**\* Think About Safety \***

Power tools have the capability to make a job easier and faster to accomplish. They also have the capability to cause a severe injury when not used properly and treated with respect. A few awareness guidelines are provided to remind the power tool user about best practices.

- Check that all power tools have guards around point of operations and one-move on/off switches.
- Keep body parts and clothes away from the point of operation.
- Select the right tool for the job.
- Inspect each tool before use.
- Follow manufacturer's instructions.
- Check electrical safety:
  - ✓ proper cord insulation (cord is not torn, frayed, broken or improperly repaired)
  - ✓ good insulation (tool casing is not cracked or modified from original design)
  - ✓ outlets that match plugs (no missing ground prongs or modified plugs/outlets)
- Turn off tool and power before adjusting or fixing a tool.
- Wear safety goggles.
- Wear a face mask if you're creating a lot of dust.
- Don't wear loose clothes, ties, jewelry, or gloves that could get caught in the machinery.
- Keep the work area clean. Be especially careful with anything flammable.
- Keep cords off the floor.
- Store power tools in their assigned locations.

