



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

EXECUTIVE COMMITTEE MINUTES
May 25, 2016

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on May 25, 2016 at 1:00 p.m.

Executive Committee Members Present

Jerry Stratton, President
Colleen Stanley
Veronica Flournoy
Duane Wolgamott

Executive Members Absent

Rory Livingston, Vice President

Guests and Staff

Mike Fleming, CAJPA Committee Member
Tracie Corpuz, Washington USD
Marcus Beverly, Alliant
Matt Gowan, Alliant
Greg Rolen, Haight Brown Bonesteel
Agnes Hoerberling, Intercare
Bruce Miller, Intercare
Danielle Buri, Intercare
Marlene Richardson, Intercare
Gary Metzler, Loss Control Manager
Connie Martin, Administrative Assistant

CALL TO ORDER

President Stratton called the meeting to order at 1:08 p.m.

ROLL CALL

Jerry Stratton, Colleen Stanley, Veronica Flourney, present.

Rory Livingston & Duane Wolgamott absent.

APPROVAL OF AGENDA POSTED

Motion was made to approve the agenda as posted.

MOTION: Colleen Stanley	SECONDED: Veronica Flourney	MOTION CARRIED	
AYES: 3	NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Colleen Stanley, Veronica Flourney, Jerry Stratton			
ABSENT: Rory Livingston, Duane Wolgamott			

PUBLIC COMMENTS

None

CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – April 13, 2016
2. Payment Registers and Board Reports – April 2016

Motion was made to approve items as 1 through 2 as presented with a single motion.

MOTION: Veronica Flourney	SECONDED: Colleen Stanley	MOTION CARRIED	
AYES: 3	NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Veronica Flourney, Colleen Stanley, Jerry Stratton			
ABSENT: Rory Livingston, Duane Wolgamott			

ADMINISTRATIVE REPORTS

President’s Report

President Stratton reported that Rory Livingston is now the Superintendent for King City Union School District. President Stratton also mentioned that he ran into Sara Perez, and Sara sends her best to everyone.

MERMA Administrative Update

Matt Gowan reported on:

1. CAJPA Accreditation with Excellence – Mike Fleming, Executive Director of CSAC and CAJPA Committee Member will be at the Board meeting on behalf of CAJPA, to present MERMA with the CAJPA Accreditation with Excellence Certificate.
2. Marcus Beverly reserved his comments for the Board meeting.

Claims Administrator’s Report

Danielle Buri from Intercare gave a brief introduction on the new claims supervisor for the Salinas office, Marlene Richardson. Marlene has 25 to 30 years’ experience in the workers’ comp field. Marlene stated that she is happy to be back at Intercare, she worked for Intercare several years ago. Danielle also introduced Bruce Miller, Vice President of Claims, and Agnes Hoeberling, Chief Operating Officer for Intercare.

Intercare provided their monthly report at the Board meeting.

Executive Committee Report

None

JPA BUSINESS

CSAC-EIA Risk Management Subsidy Funds

Marcus Beverly reported that CSAC-EIA notified MERMA of the availability of a subsidy fund. The subsidy fund of \$2,000 is to be used for risk management purposes. In order for MERMA to receive the \$2,000, MERMA needs to designate a person to act on behalf of MERMA and the Board needs to adopt a Resolution. Marcus recommended the \$2,000 be used towards a training session on leave benefits that coordinate with workers’ compensation. Marcus has contact Lozano Smith to submit a proposal for the training session. Marcus stated that he welcomes any other recommendations for the use of the funds.

Motion was made to recommend Jerry Stratton, President, to act on behalf of MERMA and to recommend to the Board the Resolution to Delegate Authority for adoption in order to proceed with obtaining the funds (\$2,000) from CSAC-EIA.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 3	NOES: 0	ABSTAIN: 0
		ABSENT: 2

AYES: Veronica Flournoy, Collen Stanley, Jerry Stratton
ABSENT: Rory Livingston, Duane Wolgamott

Proposal to Study Rating Plan Options

The Executive Committee discussed the loss funding current rating plan. The Executive Committee is concerned how the current rating plan affects the smaller member districts with few claims. Recently, two of MERMA’s smaller districts’ premiums doubled after experiencing small claims. Marcus Beverly informed the Committee that the WCIRB is planning to change their formula. Marcus Beverly obtained a Scope of Work from Bickmore Risk Services to review options for MERMA’s rating plan. The Executive Committee motioned to recommend to the full Board to study options at the October Board meeting.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED	
AYES: 3	NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Colleen Stanley, Veronica Flournoy, Jerry Stratton			
ABSENT: Rory Livingston, Duane Wolgamott			

Matching Safety Funds

Gary Metzler, Loss Control Manager presented an update on the Matching Safety Fund. Gary suggested dropping the matching fund requirement as to maybe increase the participation in the program. Gary stated that eliminating the matching requirement also simplifies the approval process. Motion was made to recommend to the full Board to continue fund as presented by eliminating the matching fund requirement.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED	
AYES: 3	NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Veronica Flournoy, Collen Stanley, Jerry Stratton			
ABSENT: Rory Livingston, Duane Wolgamott			

Duane Wolgamott arrived at the meeting.

Loss Funding For FY 2016/17

Marcus Beverly reported that every year the Executive Committee recommends the loss funding for the upcoming fiscal year. This year the Executive Committee has recommended an option that lowers the SIR from \$100,000 to \$75,000 per estimates from the actuary. Marcus asked the Executive Committee to consider a cap to reduce the impact of an increase of over 100% in the funding for Big Sur Unified School District. Big Sur’s increase was due to one claim. After much discussion, the Executive made the motion to recommend to the Board for approval: JPA rate of

2.4288, with a Confidence Level of 70%, and \$75,000 SIR for FY 2016-17 and for Executive Director to further study leveling options and criteria for relief for districts' fiscal health. No cap for Big Sur Unified School District.

The Executive Committee commented that one of the study options may be to consider a sub-pool for the smaller school districts.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED	
AYES: 4	NOES: 0	ABSTAIN: 0	ABSENT: 1
AYES: Colleen Stanley, Veronica Flournoy Duane Wolgamott, Jerry Stratton			
ABSENT: Rory Livingston			

Election of Officers

The Executive Committee is requested to solicit nominees for the expiring positions and inform the Board of current members who wish to be re-nominated to the Committee. This year there were three members up for election, Jerry Stratton, Rory Livingston and Duane Wolgamott. Jerry Stratton stated that he would be willing to be re-nominated to serve on the Executive Committee. Rory Livingston was not able to attend the Executive Committee meeting, but he informed President Stratton that he was interested in continuing to serve on the Executive Committee. Duane Wolgamott asked for his name to be pulled from the nominations. Tracie Corpuz was asked if she would be willing to serve on the Executive Committee. Tracie Corpuz accepted the nomination. The nominations will be approved at the Board of Directors' meeting following the Executive Committee meeting.

Closing Comments

None

Upcoming Meeting

Next Executive Committee meeting will be held on August 10, 2016.

ADJOURNMENT

Motion was made to adjourn the meeting at 1:58 p.m.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED	
AYES: 4	NOES: 0	ABSTAIN: 0	ABSENT: 1
AYES: Veronica Flournoy, Colleen Stanley, Duane Wolgamott, Jerry Stratton			
ABSENT: Rory Livingston			

Executive Committee Minutes
May 25, 2016

President/Vice President *Sherald J. Smith*

Executive Director *[Signature]*

Date 8/31/14