

# MERMA

Monterey Educational Risk Management Authority  
P.O. Box 3320, Salinas, CA 93912  
[www.merma.org](http://www.merma.org)

**President**  
Sara M. Perez  
Gonzales USD

**Vice President**  
Veronica Flournoy  
Spreckels USD

## EXECUTIVE COMMITTEE MEETING

**Date:** Thursday January 31, 2013  
**Time:** 1:30 PM

**Location:** MERMA  
76 Stephanie Drive  
Salinas, CA 93901  
(831) 783-3300

**A Action**  
**I Information**  
  
**1 Attached**  
**2 Hand Out**  
**3 Separate Cover**  
**4 Verbal**  
**5 Previously Mailed**

- PAGE A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA AS POSTED** A 1
- D. PUBLIC COMMENTS**  
*This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.*
- pg. 01 **E. CONSENT CALENDAR** A  
*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.*
- pg. 02 1. Executive Committee Meeting Minutes – November 29, 2012 1
- pg. 06 2. Payment Register – November and December 2012 1
- pg. 35 3. McGilloway, Ray, Brown & Kaufman Accounting Contract for July 1, 2012-June 30, 2013 1

*Our mission is to protect the human resources  
And financial assets of our member districts in order to support  
The future of public education.*

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## F. ADMINISTRATIVE REPORTS

- pg. 41
1. **President's Report** I 4  
*Sara Perez will address the Executive Committee on items pertaining to MERMA - VERBAL*
  2. **MERMA Administrative Update** I 1  
*Pool Consultant, Alliant, will update the Board on matters pertinent to MERMA*
  3. **Claims Manager** I 4  
*Claims Manager may comment or report on various matters or concerns of the JPA. VERBAL*
  4. **Loss Control Manager** I 4  
*Loss Control Manager may comment or report on various matters or concerns of the JPA. VERBAL*
  5. **Executive Committee** I 4  
*The Executive Committee Members may comment or report on various matters or concerns of the JPA. VERBAL*

## G. FINANCIAL

- pg. 43
1. **MERMA's Year Ending June 30, 2012 Financial Audit** A 2  
*Ms. Jamie Matthews from Gilbert and Associates will provide a review the Financial Audit for FY ending June 30, 2012. The Executive Committee may take action to Accept and File or give direction.*

## H. JPA BUSINESS

- pg. 44
1. **MERMA Conflict of Interest Code – Resolution 06-01- AMENDMENT** A 1  
*The Conflict of Interest Code should be amended to reflect the JPA's new name.*

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pg. 63	<b>J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957</b> <i>Personnel issues.</i>	
	<b>K. REPORT FROM CLOSED SESSION</b>	I 4
	<b>L. RESOURCES</b> 1. Resource Contact Guide	I 2
	<b>M. INFORMATION ITEMS</b>	I
pg. 64	1. Public Agency Risk Management Association Conference, February 3-6, 2013 in Rancho Mirage, CA	1
	<b>N. CLOSING COMMENTS</b>	

## ADJOURNMENT

## UPCOMING MEETING

*Executive Committee Meeting – February 28, 2013 – MERMA Office, Salinas, CA*

### IMPORTANT NOTICES AND DISCLAIMERS:

*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.*

*The Agenda packet will be posted on the MERMA website at [www.merma.org](http://www.merma.org). Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3*

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