



Monterey Educational Risk Management Authority  
P.O. Box 3320, Salinas, CA 93912  
[www.merma.org](http://www.merma.org)

**President**  
Sara M. Perez  
Gonzales USD

**Vice President**  
Veronica Flournoy  
Spreckels USD

**EXECUTIVE COMMITTEE MEETING**

**Date:** March 12, 2014  
**Time:** 1:30 P.M.

**Location:** MERMA  
Conference Room Upstairs  
76 Stephanie Drive  
Salinas, CA 93901  
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

**PAGE A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA AS POSTED**

**A 1**

**D. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.*

**1 E. CONSENT CALENDAR**

**A 1**

*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.*

**2-5 1. Executive Committee Minutes December 11, 2013**

**6-8 2. Letter of Understanding for Accounting Services from McGilloway, Ray, Brown & Kaufman**

**9-43 3. Payment Registers and Board Reports-January 2014 and February 2014**

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And financial assets of our member districts in order to support  
The future of public education.*

# MERMA

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## F. ADMINISTRATIVE REPORTS

**1. President's Report** I 4  
*Sara Perez will address the Executive Committee on items pertaining to MERMA*

**2. MERMA Administrative Update** I 4  
*Pool Consultant, Alliant, will address the Committee on matters pertinent to MERMA*

**3. Executive Committee** I 4  
*The Executive Committee Members may comment or report on various matters or concerns of the JPA.*

44 **G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957** A 4  
1. Discipline of Public Employee: Claims Examiner(s)  
2. Evaluation of Public Employee: Loss Control, Administrative Assistants, Clerk

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## H. REPORT FROM CLOSED SESSION

### I. JPA BUSINESS

45 **1. Alliant Pool Administration and Consulting Services Agreement** A 4  
*The Executive Committee will be asked to appoint an ad hoc committee to negotiate a one year continuation with Alliant effective July 1, 2014.*

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|----|--|-----|
| 46 | <b>2. Claims Administration Services Contract</b><br><i>The Executive Committee will review and approve a contract with Intercare Holdings, Inc. for claims management services. Intercare will provide an updated transition plan and timeline.</i> | A 5 |
| 47 | <b>3. Layoff Notices for Claims Department Staff</b><br><i>The Executive Committee will review and approve layoff notices for the MERMA claims staff.</i>  | A 2 |
| 48 | <b>4. Claims System Contract</b><br><i>The Executive Committee will be asked to approve notice of termination to QISS for claims system services. Ninety day notice is required.</i>   | A 2 |
| 49 | <b>5. StrataCare Contract</b><br><i>The Executive Committee will be asked to approve notice of termination of contract for managed care services. Sixty day notice is required.</i>  | A 2 |
| 50 | <b>6. David Donn Consulting Contract</b><br><i>The Executive Committee will review the need for continuing with consulting services for managed care. Contract expires July 1, 2014.</i>   | I 2 |

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## J. CLOSING COMMENTS

### ADJOURNMENT

**IMPORTANT NOTICES AND DISCLAIMERS:**

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

The Agenda packet will be posted on the MERMA website at [www.merma.org](http://www.merma.org). Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

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