



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
Sara M. Perez
Gonzales USD

Vice President
Veronica Flournoy
Spreckels USD

EXECUTIVE COMMITTEE MEETING

Date: May 23, 2013
Time: 1:00 PM

Location: MERMA
Conference Room Upstairs
76 Stephanie Drive
Salinas, CA 93901
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

- | | | |
|-------------|--|-----|
| <i>PAGE</i> | A. CALL TO ORDER | |
| | B. ROLL CALL | |
| | C. APPROVAL OF AGENDA AS POSTED | A 1 |
| Pg. 1 | D. <u>CONSENT CALENDAR</u> | A 1 |
| | <i>All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.</i> | |
| Pg. 2 | 1. Executive Committee Meeting Minutes – April 18, 2013 | |
| Pg. 8 | 2. Board Report and Payment Register – April 2013 | |
| | E. ADMINISTRATIVE REPORTS | |
| | 1. President’s Report | I 4 |
| | <i>Sara Perez will address the Executive Committee on items pertaining to MERMA - VERBAL</i> | |

*Our mission is to protect the human resources
And financial assets of our member districts in order to support
The future of public education.*

MERMA

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2. **MERMA Administrative Update** I 4
Pool Consultant, Alliant, will update the Board on matters pertinent to MERMA - VERBAL
3. **Claims Manager** I 4
The Claims Manager may comment or report on various matters or concerns of the JPA. - VERBAL
4. **Loss Control Manager** I 4
The Loss Control Manager may comment or report on various matters or concerns of the JPA. - VERBAL
5. **Executive Committee** I 4
The Executive Committee Members may comment or report on various matters or concerns of the JPA. - VERBAL

F. JPA BUSINESS

- Pg. 24 1. **Matching Safety Funds** I 1
Gary Metzler will provide the Executive Committee with an update of the current status of the Matching Safety Fund program.
- Pg. 26 2. **MERMA JPA Staff - 2013 Benefits** A 2
Susan Adams will provide the Executive Committee with an overview of the MCSIG proposed 2013/14 Employee Benefits plans offered to the MERMA Staff and request direction from the Executive Committee.
- Pg. 27 3. **2013/2014 Excess Workers' Compensation Renewal** A 2
Matt Gowan will present to the Executive Committee, Excess Workers' Compensation options for the 2013/14 Workers' Compensation program for their review and recommendation to the Board of Directors.
- Pg. 28 4. **2013-14 Budget for FY 2013-14** A 2
Susan Adams from Alliant and Helen Rodriguez of McGilloway, Ray, Brown & Kaufman will present the Budget for the Executive Committee to review and recommend to the Board of Directors.

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G. CLOSING COMMENTS

ADJOURNMENT

Next Meeting – June 25, 2013 1:00 P.M.

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

The Agenda packet will be posted on the MERMA website at www.merma.org. Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

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Agenda Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Executive Committee and, if there is any item requiring clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

RECOMMENDATION: The Pool Consultant recommends adoption of the Consent Calendar after review by the Executive Committee. *Items requested to be pulled from the Consent Calendar by a member will be placed in order, back on the agenda, by the President.*

FISCAL IMPACT: None.

BACKGROUND: The Executive Committee places the following items on the Consent Calendar for adoption. The Executive Committee may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

ATTACHMENT(S):

1. Executive Committee Meeting Minutes – April 18, 2013
2. Board Report and Payment Register – April 2013



**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
April 18, 2013**

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, CA at 1:00 p.m., on April 18, 2013

Executive Committee Members Present

Sara Perez, President
Veronica Flournoy, Vice President
Mike Brusa
Gerald (Jerry) Stratton

Executive Committee Members Not Present

Melody Canady

Guests and Staff

Matt Gowan, Alliant Insurance Services
Mike Simmons, Alliant Insurance Services
Susan Adams, Alliant Insurance Services
Court Orsborn, David Donn Consulting, Inc., via telephone
Derek Burkhalter, Bickmore, via telephone
Kim Stemler, Stemler & Associates
Helen Rodriguez, McGilloway, Ray, Brown & Kaufman
Gary Metzler
Hallie Pacheco

CALL TO ORDER

Sara Perez called the meeting to order at 1:00 p.m.

ROLL CALL

APPROVAL OF AGENDA POSTED

Sara Perez asked for a motion to approve the agenda as posted.

MOTION: Jerry Stratton **SECOND:** Mike Brusa **MOTION CARRIED**

PUBLIC COMMENTS

None

CLOSED SESSION

The Executive Committee went into closed session at 1:02 p.m., to discuss public employee discipline, dismissal, release, complaint pursuant to Government Code Section 54957 and potential litigation pursuant to Government Code Section 54956.9.

REPORT FROM CLOSED SESSION

The Executive Committee reconvened from Closed Session at 1:32 p.m. Sara Perez reported that there was no action taken but there was direction give to Matt Gowan.

CONSENT CALENDAR

The following items were discussed and approved with one correction made to the Minutes on page 2, second paragraph, the word “be” was left off. Sara Perez requested this correction be made.

- 1. Executive Committee Minutes – March 20, 2013
- 2. Board Report and Payment Register – March 2013
- 3. Letter to Veronica Makaveckas regarding Interim Executive Director position

MOTION: Veronica Flournoy **SECONDED:** Jerry Stratton **MOTION CARRIED**

ADMINISTRATIVE REPORTS

President’s Report

None

MERMA Administrative Update

Susan Adams reported that at the last meeting the utility bills were discussed and MERMA was asked to look into why MERMA is not getting billed directly. Susan met with Roxanne of MCSIG and was informed there is not a way to split it up as far as getting separate bills for PG&E. The three meters are not specifically for the downstairs or upstairs. There is just no way to do it. It’s been done this way for years and it was in the agreement when MERMA and MCSIG first came together in this building about how the bills were going to be split with MERMA paying 55% and MCSIG paying 45% of each utility bill.

Loss Control Manager

Gary Metzler updated the Committee on the Matching Safety Funds. He sent out another reminder and so far MERMA has paid out about 1/3 of the allocated amount of \$54,000. He doesn't know what more he can do to encourage districts to use their money, but he continues to send out reminders.

Executive Committee

None

JPA BUSINESS

FY 13/14 Staff Management Oversight Options

Alliant was asked by the Committee at the last meeting to go through what some of the options are as far as staff management for MERMA. Mike Simmons presented a report with some of the options listed. Alliant's original proposal was more of an external consultant and now Alliant is performing in more of an internal management position. After lengthy discussion, it was decided the Executive Committee would have a Special Meeting for a working session to talk about options and start by looking at Alliant's original scope of work and see what's on there already and add or delete items. Mike Simmons stated he would develop a modified scope of work for the Committee to look at. The Committee could then either add to it or subtract from it and once they agree on the scope of work then Alliant would be able to let the Committee know how much it's going to cost to provide that contact.

A Special Executive Committee Meeting will be held on May 9, 2013 at 9:15 a.m.

Coaching and Team Building Services Agreement

Susan Adams presented the Agreement for Consultant, Kim Stemler to provide MERMA staff with Executive Coaching and Team Building Services. Mike Simmons stated this is an open-ended agreement and should not last for more than a few months. Kim Stemler arrived to the meeting and discussed her background. She has had her consulting business locally for the past 14 years.

MOTION: Veronica Flournoy

SECONDED: Mike Brusa

MOTION CARRIED

Managed Care Services

Telephone conference with Court Orsborn of David Donn Consulting, Inc. He updated the Executive Committee on the interaction he has had with MERMA staff, Alliant and StrataCare in regard to serious operational issues with StrataCare. Categorically it had to do with late payments on bills, missed payments, duplicate payments, and problems with customer service. Weekly calls

have been set up with StrataCare to resolve some of these problems and progress is being made.
Managed Care Services (continued)

Court also updated the Committee on the program summary for StrataCare's savings performance of the David Donn Consulting model. He stated at the last Committee Meeting it was discussed that the program was up significantly overall, although there were concerns about September – December performance being down. David Donn Consulting had a series of calls with StrataCare to investigate that and break it down and identify fixes and improvements. Audits were increased, structural changes were made to the PPO lineup, and weekly performance calls. Since then, January and February's numbers came in excellent. Improvement of \$50,000 versus the prior 4 months in terms of savings. Financially, the program is going on all cylinders right now. Matt Gowan stated to Court that he would like a more comprehensive annual report to give a brief update to the full Board at next month's meeting.

Financial Report

Helen Rodriguez of McGilloway, Ray, Brown & Kaufman stated there is no financial report this month. It will be updated for the next meeting.

Helen stated she has been working with Connie Martin, Susan Adams and MCOE staff regarding all of the contribution receivables that were discussed at last month's Committee meeting. It was found that the contributions that have been received are more than what was reported. Some of the backup to the payroll is missing and never provided to MERMA. She has asked MCOE to provide support for those deposits. The contributions are coming in on a more timely basis.

Draft Actuarial Report

Derek Burkhalter of Bickmore walked the Committee through the Draft Actuarial Report via telephone conference. The investment income offset was set at a 4% discounted rate for FY 2012/13. The draft report shows broken down in different variations of a discounted factor at 1.0%, 1.5%, 2.0% and 3.0% for FY 2013/14. Lengthy discussion held.

Veronica Flournoy made a motion to approve the Draft Actuarial Report as presented with the recommendation to move to a 3% discount on investment income offset.

MOTION: Veronica Flournoy **SECONDED:** Mike Brusa **MOTION CARRIED**

Experience Modification Factors for FY 2013-14

Derek Burkhalter walked the Committee through the Draft Experience Modification Factors that Bickmore has prepared for FY 2013/14. Lengthy discussion held.

Veronica Flournoy made a motion to approve the Experience Modification Factors as presented.

MOTION: Veronica Flournoy **SECONDED:** Mike Brusa **MOTION CARRIED**

Draft Rate/Budget for FY 2013-14

Susan Adams presented the draft budget for FY 2013-14. She stated this was very preliminary. Susan asked if there was anything that needs to be added. Matt Gowan stated CAJPA. Susan stated she still needed to take out the Executive Director's salary. She would like to add something for the Disaster Recovery, IT improvements and may want to increase the travel/conference. Gary Metzler stated most of MERMA's computers are operating on XP system which will no longer be supported starting next year. In order to run the later versions of Windows, you need to have accelerated hardware. Pretty much all of the hardware will have to be replaced and buy a software package to support it. Susan stated she will be working with Helen Rodriguez and will get an updated preliminary budget.

2013/14 Excess Workers' Compensation Renewal Marketing Plan

Matt Gowan provided an overview of the marketing plan for the excess insurance renewal for fiscal year 2013-14. He discussed how last year MERMA was at a \$350,000 SIR and at the last renewal and in order to offset the increase in the rate, the Committee raised the SIR slightly. The premium was kept at about what it was, but the SIR went from \$350,000 to \$400,000 for FY 2012-13. This year, the market is continuing to get hard. US Specialty has indicated at the \$400,000 SIR as they continue to underwrite, a 15%-25% increase on excess insurance. There really are not a lot of options below the \$500,000 SIR. Above, there are several more options. Looking into CSAC – EIA, which is a super JPA that sells excess insurance and they are very competitive in the lower SIR levels. If MERMA does not do anything and continues to stay with US Specialty, looking at a 15%-25% increase on excess insurance. Which comes out to about \$100,000 - \$150,000. Also have it out to bid with other companies, like Safety National.

Mike Simmons stated that if MERMA was to join the CSAC – EIA, the Board has to approve the governing documents. That would need to get agendaized just to join CSAC – EIA so when we are close to renewal a special board meeting doesn't have to be called. Matt Gowan stated that possibly the Board of Directors could give the Executive Committee the authority to make a final decision. Sara Perez stated she would like Matt Gowan to review the Bylaws to see what the requirements are.

Matt Gowan stated there will be multiple levels of decisions that will have to be made on SIR versus how much the JPA needs to fund. It will be a lot to digest with the Board next month. Proposals Numbers are going to start to roll in. He suggested setting up an Ad Hoc Committee or work with a Committee Member to walk through the outline and drill down what they think is important and what will work. Then Matt can bring a more detailed solution to the Board. Matt asked if there was somebody that would like to work with him or put a team together. Sara Perez asked if he would like to stay in touch with her to narrow the focus down. The Committee stated they felt comfortable with that. Sara stated she will email Matt with available dates.

Mike Simmons stated that the Committee may want to add a second item to the Special Executive Committee Meeting on May 9, 2013, as a review of excess insurance options. Matt could come down and walk the Committee through it.

Disaster Recovery Program Update

Gary discussed putting together a plan to continue business in the event the MERMA facility is lost due to disaster. He is asking the Committee for \$5,000 in next year's budget. \$2,500 of that would be for contracted services, with somebody like Agility Recovery and another \$2,500 to improve some of MERMA's own info structure, including maybe a laptop that would be dedicated primarily to disaster recovery that would have documents on it that would be readily available. Also will need some fire-proof cabinets. Gary is proposing that the Executive Committee approve the Disaster Recovery Policy, that will give Administrative Management the ability to implement an actual plan with these various requirements that would make an effective plan so that MERMA would be able to continue business if it were to lose the facility for some reason.

Veronica Flournoy stated this was a great idea and will make a motion to approve \$5,000 to be put into the budget for the Disaster Recovery Program process to get started.

MOTION: Veronica Flournoy **SECONDED:** Mike Brusa **MOTION CARRIED**

CLOSING COMMENTS

None

ADJOURNMENT

Motion was made to adjourn the meeting at 3:35 p.m.

MOTION: Mike Brusa **SECONDED:** Veronica Flournoy **MOTION CARRIED**

UPCOMING MEETING

Next meeting will be held on May 23, 2013.

President/Vice President

Interim Management

Date

Payment
Register
&
Board Report

APRIL 2013

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor: AMERICAN INS SVC GROUP ISO SERVICES INC (970021/1) GENERAL POST OFFICE P O BOX 27508 NEW YORK, NY 10087-7508										
2012/13	03/31/13		Services-March	ISO0053236	04/08/13	Paid	Cleared	216.00		216.00
		2013 (000064)	01-0000-0-0000-2000-5800-00-000-0000-5810							
	Check # 12013956			BatchId AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		216.00		
Direct Vendor: AT&T (991489/1) P.O. BOX 5025 CAROL STREAM, IL 60197-5025										
2012/13	04/01/13		Claims 800 #	250-129-1275-602 APR	04/08/13	Paid	Cleared	99.45		99.45
		2013 (000062)	01-0000-0-0000-2000-5500-00-000-0000-0000							
	Check # 12013957			BatchId AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		99.45		
Direct Vendor: AVAYA FINANCIAL SERVICES (010019/1) P O BOX 93000 CHICAGO, IL 60673-3000										
2012/13	04/18/13		Lease-Partner ACS	23194834	04/29/13	Paid	Cleared	493.90		493.90
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
	Check # 12014977			BatchId AP04302013		Check Date 04/30/13	PO#		Register # 000042	
						Total Invoice Amount		493.90		
Direct Vendor: AVAYA INC (990895/1) P O BOX 5125 CAROL STREAM, IL 60197-5125										
2012/13	04/04/13		Service Agreement	2732487710	04/15/13	Paid	Cleared	300.60		300.60
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
	Check # 12014222			BatchId AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		300.60		
Direct Vendor: AVAYA INC (990895/1) P O BOX 5125 CAROL STREAM, IL 60197-5125										
2012/13	04/10/13		Service Agreement	2732506712	04/22/13	Paid	Cleared	59.00		59.00
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
	Check # 12014581			BatchId AP04232013		Check Date 04/23/13	PO#		Register # 000041	

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			BRS BICKMORE RISK SERVICES (991079/1) 1750 CREEKSIDE OAKS DR SUITE 200 SACRAMENTO, CA 95833							
2012/13	04/23/13		Actuarial Review	BRS-0008777	04/29/13	Paid	Cleared	8,600.00		8,600.00
Check # 12014978			2013 (000043) 01-0000-0-0000-1000-5800-00-000-0000-5850 BatchId: AP04302013 Check Date 04/30/13 PO# Register # 000042							
								Total Invoice Amount	59.00	
Direct Vendor			COMCAST (000705/1) P.O. BOX 34744 SEATTLE, WA 98124-1744							
2012/13	04/08/13		Internet Svc	8155100300969577APR	04/22/13	Paid	Cleared	217.21		217.21
Check # 12014582			2013 (000039) 01-0000-0-0000-1000-5500-00-000-0000-0000 BatchId: AP04232013 Check Date 04/23/13 PO# Register # 000041							
								Total Invoice Amount	217.21	
Direct Vendor			EDEX INFORMATION SYSTEMS INC (990914/1) PO BOX 665 JACKSON, CA 95642							
2012/13	04/01/13		Monthly Acct & Trans Fee	173887-04012013	04/08/13	Paid	Cleared	75.75		75.75
Check # 12013958			2013 (000064) 01-0000-0-0000-2000-5800-00-000-0000-5810 BatchId: AP04092013B Check Date 04/09/13 PO# Register # 000039							
								Total Invoice Amount	75.75	
Direct Employee			Carol Epp (112571) [REDACTED] [REDACTED]							
2012/13	04/23/13		File Review-KSUSD-Mileage & Pastries	EXP-APR	04/29/13	Paid	Printed	136.18		136.18
Check # 12014979			2013 (000059) 01-0000-0-0000-2000-5200-00-000-0000-0000 BatchId: AP04302013 Check Date 04/30/13 PO# Register # 000042							
								Total Invoice Amount	136.18	
Direct Vendor			FIRST ALARM SECURITY & PATROL (990501/1) 1111 ESTATES DRIVE APTOS, CA 95003							

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor: FIRST ALARM SECURITY & PATROL (990501/1) (continued)										
2012/13	04/10/13		Service Call 2/25/13	624750	04/15/13	Paid	Cleared	79.00		79.00
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
		Check # 12014223		BatchId: AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		79.00		
Direct Vendor: GAVILAN PRINTERS (991498/1) 401 VICTOR WAY SUITE 7 SALINAS, CA 93907										
2012/13	04/09/13		Envelope-Printing	22860	04/15/13	Paid	Cleared	408.23		408.23
		2013 (000080)	01-0000-0-0000-2000-5800-00-000-0000-5850							
		Check # 12014224		BatchId: AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		408.23		
Direct Vendor: Law Office of Michele S. Lane (000981/1) 82 Molokai Court San Ramon, CA 94582-1419										
2012/13	03/26/13		Legal Services-March	LEGAL-MARCH	04/02/13	Paid	Cleared	12,876.60		12,876.60
		2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							
		Check # 12013555		BatchId: AP04022013		Check Date 04/02/13	PO#		Register # 000038	
						Total Invoice Amount		12,876.60		
Direct Employee: Sandra Leigh Lewis (120693)										
2012/13	04/19/13		Mileage 4-18-13-Seminar-Oakland	TRAVEL REIMB-APR	04/22/13	Paid	Cleared	94.55		94.55
		2013 (000059)	01-0000-0-0000-2000-5200-00-000-0000-0000							
		Check # 12014583		BatchId: AP04232013		Check Date 04/23/13	PO#		Register # 000041	
						Total Invoice Amount		94.55		
Direct Vendor: LOZANO SMITH (990015/1) 7404 NORTH SPALDING FRESNO, CA 93720-3370										
2012/13	03/31/13		Legal Services-March	02862	04/15/13	Paid	Cleared	6,303.75		6,303.75
		2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							
		Check # 12014225		BatchId: AP04162013		Check Date 04/16/13	PO#		Register # 000040	

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor		MARLIN BUSINESS BANK (990492/1) P O BOX 13604 PHILADELPHIA, PA 19101-3604								
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2012/13	04/03/13		Sharp Copier	11598608	04/15/13	Paid	Cleared	500.04		500.04
Check # 12014226		2013 (000063)	01-0000-0-0000-2000-5600-00-000-0000-0000	BatchId: AP04162013	Check Date: 04/16/13	PO#	Register # 000040	Total Invoice Amount 500.04		

Direct Vendor		MARTECH INC (991612/1) 1650 CAMBRIAN SALINAS, CA 93906								
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2012/13	03/29/13		Services-setup copier scan to e-mail,dns issues	6257	04/29/13	Paid	Cleared	440.00		440.00
Check # 12014980		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000	BatchId: AP04302013	Check Date: 04/30/13	PO#	Register # 000042	Total Invoice Amount 577.50		
2012/13	04/23/13		Services-rename accts, dns issues, mapping issues	6313	04/29/13	Paid	Cleared	137.50		137.50
Check # 12014980		2013 (000063)	01-0000-0-0000-2000-5600-00-000-0000-0000	BatchId: AP04302013	Check Date: 04/30/13	PO#	Register # 000042	Total Invoice Amount 577.50		

Direct Vendor		MONTEREY EDUC RISK MGMT AUTH (890024/1) PO BOX 3320 SALINAS, CA 93912								
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2012/13	04/19/13		Reimb Imprest Acct	CK 268249-268473	04/22/13	Paid	Cleared	54,828.93		54,828.93
		2013 (000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			292.45				
		2013 (000066)	01-0000-0-0000-2000-5800-00-000-0002-5810			2,589.62				
		2013 (000068)	01-0000-0-0000-2000-5800-00-000-0003-5810			2,823.83				
		2013 (000069)	01-0000-0-0000-2000-5800-00-000-0004-5810			3,812.71				
		2013 (000070)	01-0000-0-0000-2000-5800-00-000-0005-5810			2,337.68				
		2013 (000071)	01-0000-0-0000-2000-5800-00-000-0006-5810			146.40				
		2013 (000072)	01-0000-0-0000-2000-5800-00-000-0007-5810			337.57				
		2013 (000073)	01-0000-0-0000-2000-5800-00-000-0008-5810			2,132.50				
		2013 (000074)	01-0000-0-0000-2000-5800-00-000-0009-5810			1,955.46				
		2013 (000075)	01-0000-0-0000-2000-5800-00-000-0010-5810			6,296.41				
		2013 (000076)	01-0000-0-0000-2000-5800-00-000-0011-5810			9,549.34				

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor: MONTEREY EDUC RISK MGMT AUTH (890024/1) (continued)										
2012/13	04/19/13		Reimb Imprest Acct	CK 268249-268473	04/22/13	Paid	Cleared	(continued)		54,828.93
(Continued)										
	2013	(000078)	01-0000-0-0000-2000-5800-00-000-0012-5810			10,559.70				
	2013	(000169)	01-0000-0-0000-2000-5800-00-000-0013-5810			16,789.47				
	2013	(000081)	01-0000-0-0000-2000-5800-00-000-0099-5810			4,794.21-				
Check #		12014584		Batch#		AP04232013		Check Date		04/23/13
								PO#		Register # 000041
Total Invoice Amount								54,828.93		

Direct Vendor: MONTEREY EDUC RISK MGMT AUTH (890024/1)
 PO BOX 3320
 SALINAS, CA 93912

2012/13	03/29/13		Reimb Imprest	CK267507-267790	04/02/13	Paid	Cleared	104,878.97		104,878.97
	2013	(000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			574.64				
	2013	(000065)	01-0000-0-0000-2000-5800-00-000-0001-5810			134.86				
	2013	(000066)	01-0000-0-0000-2000-5800-00-000-0002-5810			1,479.56				
	2013	(000068)	01-0000-0-0000-2000-5800-00-000-0003-5810			2,568.82				
	2013	(000069)	01-0000-0-0000-2000-5800-00-000-0004-5810			5,966.46				
	2013	(000070)	01-0000-0-0000-2000-5800-00-000-0005-5810			2,087.04				
	2013	(000071)	01-0000-0-0000-2000-5800-00-000-0006-5810			2,652.75				
	2013	(000072)	01-0000-0-0000-2000-5800-00-000-0007-5810			1,495.19				
	2013	(000073)	01-0000-0-0000-2000-5800-00-000-0008-5810			1,321.36				
	2013	(000074)	01-0000-0-0000-2000-5800-00-000-0009-5810			635.31				
	2013	(000075)	01-0000-0-0000-2000-5800-00-000-0010-5810			12,615.96				
	2013	(000076)	01-0000-0-0000-2000-5800-00-000-0011-5810			6,364.77				
	2013	(000078)	01-0000-0-0000-2000-5800-00-000-0012-5810			23,114.30				
	2013	(000169)	01-0000-0-0000-2000-5800-00-000-0013-5810			38,370.11				
	2013	(000081)	01-0000-0-0000-2000-5800-00-000-0099-5810			5,497.84				
Check #		12013556		Batch#		AP04022013		Check Date		04/02/13
								PO#		Register # 000038
Total Invoice Amount								104,878.97		

Direct Vendor: MONTEREY EDUC RISK MGMT AUTH (890024/1)
 PO BOX 3320
 SALINAS, CA 93912

2012/13	04/05/13		Reimb Imprest Acct	CK267791-267905	04/08/13	Paid	Cleared	26,408.53		26,408.53
	2013	(000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			22.59				
	2013	(000065)	01-0000-0-0000-2000-5800-00-000-0001-5810			71.45				
	2013	(000066)	01-0000-0-0000-2000-5800-00-000-0002-5810			206.27				
	2013	(000068)	01-0000-0-0000-2000-5800-00-000-0003-5810			55.33				
	2013	(000069)	01-0000-0-0000-2000-5800-00-000-0004-5810			921.64				
	2013	(000070)	01-0000-0-0000-2000-5800-00-000-0005-5810			1,510.69				

Selection: Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

ReqPay05a

Payment Register

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			MONTEREY EDUC RISK MGMT AUTH (890024/1)							
2012/13	04/05/13		Reimb Imprest Acct	CK267791-267905	04/08/13	Paid	Cleared	(continued)		26,408.53
				(Continued)						
		2013 (000072)	01-0000-0-0000-2000-5800-00-000-0007-5810			407.80				
		2013 (000073)	01-0000-0-0000-2000-5800-00-000-0008-5810			2,558.79				
		2013 (000075)	01-0000-0-0000-2000-5800-00-000-0010-5810			2,244.46				
		2013 (000076)	01-0000-0-0000-2000-5800-00-000-0011-5810			6,837.19				
		2013 (000078)	01-0000-0-0000-2000-5800-00-000-0012-5810			3,144.95				
		2013 (000169)	01-0000-0-0000-2000-5800-00-000-0013-5810			4,496.03				
		2013 (000081)	01-0000-0-0000-2000-5800-00-000-0099-5810			3,931.34				
	Check # 12013959			BatchId AP04092013B		Check Date 04/09/13	PO#	Register # 000039		
						Total Invoice Amount		26,408.53		

Direct Vendor			MONTEREY EDUC RISK MGMT AUTH (890024/1) PO BOX 3320 SALINAS, CA 93912							
2012/13	04/12/13		Reimb Imprest	CK267906-268248	04/15/13	Paid	Cleared	93,182.08		93,182.08
		2013 (000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			309.05				
		2013 (000065)	01-0000-0-0000-2000-5800-00-000-0001-5810			125.16				
		2013 (000066)	01-0000-0-0000-2000-5800-00-000-0002-5810			1,441.86				
		2013 (000068)	01-0000-0-0000-2000-5800-00-000-0003-5810			2,265.11				
		2013 (000069)	01-0000-0-0000-2000-5800-00-000-0004-5810			2,756.31				
		2013 (000070)	01-0000-0-0000-2000-5800-00-000-0005-5810			1,170.31				
		2013 (000071)	01-0000-0-0000-2000-5800-00-000-0006-5810			65.15				
		2013 (000072)	01-0000-0-0000-2000-5800-00-000-0007-5810			1,205.17				
		2013 (000073)	01-0000-0-0000-2000-5800-00-000-0008-5810			3,945.06				
		2013 (000074)	01-0000-0-0000-2000-5800-00-000-0009-5810			4,153.84				
		2013 (000075)	01-0000-0-0000-2000-5800-00-000-0010-5810			10,782.76				
		2013 (000076)	01-0000-0-0000-2000-5800-00-000-0011-5810			7,921.74				
		2013 (000078)	01-0000-0-0000-2000-5800-00-000-0012-5810			17,747.08				
		2013 (000169)	01-0000-0-0000-2000-5800-00-000-0013-5810			32,151.48				
		2013 (000081)	01-0000-0-0000-2000-5800-00-000-0099-5810			7,142.00				
	Check # 12014227			BatchId AP04162013		Check Date 04/16/13	PO#	Register # 000040		
						Total Invoice Amount		93,182.08		

Direct Vendor			MONTEREY EDUC RISK MGMT AUTH (890024/1) PO BOX 3320 SALINAS, CA 93912							
2012/13	04/26/13		Reimb Imprest	CK 268474-268708	04/29/13	Paid	Cleared	51,399.39		51,399.39
		2013 (000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			670.73				
		2013 (000065)	01-0000-0-0000-2000-5800-00-000-0001-5810			83.14				

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

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Payment Register

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor: MONTEREY EDUC RISK MGMT AUTH (890024/1) (continued)										
2012/13	04/26/13		Reimb Imprest	CK 268474-268708	04/29/13	Paid	Cleared	(continued)		51,399.39
(Continued)										
	2013	(000066)	01-0000-0-0000-2000-5800-00-000-0002-5810			1,256.91				
	2013	(000068)	01-0000-0-0000-2000-5800-00-000-0003-5810			1,649.83				
	2013	(000069)	01-0000-0-0000-2000-5800-00-000-0004-5810			1,129.35				
	2013	(000070)	01-0000-0-0000-2000-5800-00-000-0005-5810			1,043.63				
	2013	(000072)	01-0000-0-0000-2000-5800-00-000-0007-5810			38.45				
	2013	(000073)	01-0000-0-0000-2000-5800-00-000-0008-5810			1,398.34				
	2013	(000074)	01-0000-0-0000-2000-5800-00-000-0009-5810			114.10				
	2013	(000075)	01-0000-0-0000-2000-5800-00-000-0010-5810			5,024.13				
	2013	(000076)	01-0000-0-0000-2000-5800-00-000-0011-5810			5,691.62				
	2013	(000078)	01-0000-0-0000-2000-5800-00-000-0012-5810			14,002.74				
	2013	(000169)	01-0000-0-0000-2000-5800-00-000-0013-5810			11,899.29				
	2013	(000081)	01-0000-0-0000-2000-5800-00-000-0099-5810			7,397.13				
Check # 12014981				Batchid AP04302013		Check Date 04/30/13		PO#		Register # 000042
Total Invoice Amount								51,399.39		

Direct Vendor: OFFICE DEPOT CREDIT PLAN (960076/1) DEPT 56-6186836650 PO BOX 689020 DES MOINES, IA 50368-9020										
2012/13	03/28/13		Office Supplies	6011566186836650-MAR	04/08/13	Paid	Cleared	1,126.64		1,126.64
	2013	(000033)	01-0000-0-0000-1000-4300-00-000-0000-0000			298.34				
	2013	(000058)	01-0000-0-0000-2000-4300-00-000-0000-0000			298.35				
	2013	(000121)	01-0000-0-0000-3000-4300-00-000-0000-0000			529.95				
Check # 12013960				Batchid AP04092013B		Check Date 04/09/13		PO#		Register # 000039
Total Invoice Amount								1,126.64		

Direct Vendor: OFFSITE RECORDS CENTER (990504/1) 1375 ABBOTT ST SALINAS, CA 93901										
2012/13	04/22/13		Records retrieval & storage service	01-JAN-13	04/29/13	Paid	Printed	875.53		875.53
	2013	(000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							
Check # 12014982				Batchid AP04302013		Check Date 04/30/13		PO#		Register # 000042
Total Invoice Amount								875.53		

Direct Vendor: PITNEY BOWES INC (991341/2) PO BOX 371896 PITTSBURGH, PA 15250-7896										
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Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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ReqPay05a

Payment Register

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			PITNEY BOWES INC (991341/2) (continued)							
2012/13	03/28/13		Supplies for Mailing Machine	5502174725	04/15/13	Paid	Cleared	120.23		120.23
		2013 (000033)	01-0000-0-0000-1000-4300-00-000-0000-0000							
		Check # 12014228		Batch# AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		120.23		
Direct Vendor			PITNEY BOWES INC (991341/2) PO BOX 371896 PITTSBURGH, PA 15250-7896							
2012/13	04/13/13		Rental-Mailing System	2910578-AP13	04/22/13	Paid	Cleared	1,352.04		1,352.04
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
		Check # 12014585		Batch# AP04232013		Check Date 04/23/13	PO#		Register # 000041	
						Total Invoice Amount		1,352.04		
Direct Vendor			PITNEY BOWES PURCHASE POWER (990013/1) PO BOX 371874 PITTSBURGH, PA 15250-7874							
2012/13	04/07/13		Postage	8000909003096653APR	04/15/13	Paid	Cleared	2,119.99		2,119.99
		2013 (000033)	01-0000-0-0000-1000-4300-00-000-0000-0000			619.99				
		2013 (000058)	01-0000-0-0000-2000-4300-00-000-0000-0000			1,500.00				
		Check # 12014229		Batch# AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		2,119.99		
Direct Vendor			PURE WATER (000698/1) P.O. BOX 1090 SALINAS, CA 93902							
2012/13	04/01/13		Bottled Water	223941	04/08/13	Paid	Cleared	47.25		47.25
		2013 (000039)	01-0000-0-0000-1000-5500-00-000-0000-0000							
		Check # 12013961		Batch# AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		47.25		
Direct Vendor			QUICK INTERNET SOFTWARE SOLUTIONS (991083/1) 511 UNIVERSITY DRIVE EAST SUITE 201 COLLEGE STATION, TX 77840							
2012/13	04/01/13		Services-April	15581	04/08/13	Paid	Cleared	1,423.50		1,423.50
		2013 (000063)	01-0000-0-0000-2000-5600-00-000-0000-0000			1,100.00				

Selection: Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE
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ReqPay05a

Payment Register

Scheduled 04/02/2013 - 04/29/2013							Bank Account COUNTY - County			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor: QUICK INTERNET SOFTWARE SOLUTIONS (991083/1) (continued)										
2012/13	04/01/13		Services-April	15581 (Continued)	04/08/13	Paid	Cleared	(continued)		1,423.50
		2013 (000064)	01-0000-0-0000-2000-5800-00-000-0000-5810			323.50				
	Check # 12013962			BatchId AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		1,423.50		
Direct Vendor: SANTA RITA UNION SCHOOL DIST (010010/1) 57 RUSSELL ROAD SALINAS, CA 93906-4325										
2012/13	04/05/13		Replace Defective Gas Regulators	MATCHING SAFETY FUND	04/08/13	Paid	Cleared	1,622.90		1,622.90
		2013 (000126)	01-0000-0-0000-3000-5800-00-000-0000-5890							
	Check # 12013963			BatchId AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		1,622.90		
Direct Vendor: SANTA RITA UNION SCHOOL DIST (010010/1) 57 RUSSELL ROAD SALINAS, CA 93906-4325										
2012/13	04/05/13		Cut & Remove Concrete	JPA MATCHING FUND	04/15/13	Paid	Cleared	1,163.61		1,163.61
		2013 (000126)	01-0000-0-0000-3000-5800-00-000-0000-5890							
	Check # 12014230			BatchId AP04162013		Check Date 04/16/13	PO#		Register # 000040	
						Total Invoice Amount		1,163.61		
Direct Vendor: SHRED-IT USA-SAN FRANCISCO (991219/1) P.O. BOX 101012 PASADENA, CA 91189-1012										
2012/13	03/21/13		Shredding Svc 3/21/13	9401717261	04/08/13	Paid	Cleared	124.28		124.28
		2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							
	Check # 12013964			BatchId AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
						Total Invoice Amount		124.28		
Direct Vendor: STRATACARE LLC (000700/1) P.O. BOX 19600 IRVINE, CA 92623-9600										
2012/13	04/08/13		Services-March	201303-8312	04/15/13	Paid	Cleared	5,546.89		5,546.89
		2013 (000195)	01-0000-0-0000-2000-5800-00-000-0000-5811							
	Check # 12014231			BatchId AP04162013		Check Date 04/16/13	PO#		Register # 000040	

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

Scheduled 04/02/2013 - 04/29/2013 Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor: STRATACARE LLC (000700/1)
 P.O. BOX 19600
 IRVINE, CA 92623-9600

2012/13	02/11/13		Services-January	201301-8311 8312	04/22/13	Paid	Cleared	6,386.76		6,386.76
		2013 (000195)	01-0000-0-0000-2000-5800-00-000-0000-5811							
		Check # 12014586	Batch# AP04232013		Check Date 04/23/13	PO#	Register # 000041			
								Total Invoice Amount	6,386.76	

Direct Vendor: SUNRISE EXPRESS (990902/1)
 P O BOX 1804
 SALINAS, CA 93902

2012/13	04/01/13		Mail Pickup & Delivery	9232585	04/08/13	Paid	Cleared	325.09		325.09
		2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							
		Check # 12013965	Batch# AP04092013B		Check Date 04/09/13	PO#	Register # 000039			
								Total Invoice Amount	325.09	

Direct Vendor: VERIZON WIRELESS (910011/2)
 PO BOX 660108
 DALLAS, TX 75266-0108

2012/13	04/13/13		Cell Phone	9703200153	04/29/13	Paid	Cleared	92.96		92.96
		2013 (000124)	01-0000-0-0000-3000-5500-00-000-0000-0000							
		Check # 12014983	Batch# AP04302013		Check Date 04/30/13	PO#	Register # 000042			
								Total Invoice Amount	92.96	

Direct Vendor: XEROX CORPORATION (950040/1)
 P.O. BOX 101235
 PASADENA, CA 91189-0005

2012/13	04/01/13		Copier-Base Svc & Overage	067335874	04/08/13	Paid	Cleared	429.99		429.99
		2013 (000040)	01-0000-0-0000-1000-5600-00-000-0000-0000							
		Check # 12013966	Batch# AP04092013B		Check Date 04/09/13	PO#	Register # 000039			
								Total Invoice Amount	429.99	

Direct Vendor: YORK INSURANCE SERVICES GROUP (991564/1)
 313 E FOOTHILL BLVD
 UPLAND, CA 91786

2012/13	03/25/13		Reimb Escrow Acct	CK1115016-1115017	04/02/13	Paid	Cleared	392.82		392.82
		2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850							

Selection: Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

Scheduled 04/02/2013 - 04/29/2013 Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			YORK INSURANCE SERVICES GROUP (991564/1) (continued)							
	Check # 12013557			Batchid: AP04022013		Check Date 04/02/13	PO#		Register # 000038	
								Total Invoice Amount	392.82	
Direct Vendor			YORK INSURANCE SERVICES GROUP (991564/1) 313 E FOOTHILL BLVD UPLAND, CA 91786							
2012/13	03/26/13		Replenish Escrow Acct	CK1048229	04/08/13	Paid	Cleared	417.00		417.00
	2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850								
	Check # 12013967			Batchid: AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
2012/13	04/01/13		Replenish Escrow Acct	CK1120294-5	04/08/13	Paid	Cleared	192.40		192.40
	2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850								
	Check # 12013967			Batchid: AP04092013B		Check Date 04/09/13	PO#		Register # 000039	
								Total Invoice Amount	609.40	
Direct Vendor			YORK INSURANCE SERVICES GROUP (991564/1) 313 E FOOTHILL BLVD UPLAND, CA 91786							
2012/13	04/08/13		Replenish Escrow Acct	CK1125052-3	04/15/13	Paid	Cleared	256.16		256.16
	2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850								
	Check # 12014232			Batchid: AP04162013		Check Date 04/16/13	PO#		Register # 000040	
								Total Invoice Amount	256.16	
Direct Vendor			YORK INSURANCE SERVICES GROUP (991564/1) 313 E FOOTHILL BLVD UPLAND, CA 91786							
2012/13	04/11/13		Reimb Escrow Acct	CK 1128252	04/22/13	Paid	Cleared	72.78		72.78
	2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850								
	Check # 12014587			Batchid: AP04232013		Check Date 04/23/13	PO#		Register # 000041	
								Total Invoice Amount	72.78	
Direct Vendor			YORK INSURANCE SERVICES GROUP (991564/1) 313 E FOOTHILL BLVD UPLAND, CA 91786							
2012/13	04/22/13		Reimb Escrow Acct	CK 1136576	04/29/13	Paid	Printed	43.62		43.62
	2013 (000043)	01-0000-0-0000-1000-5800-00-000-0000-5850								
	Check # 12014984			Batchid: AP04302013		Check Date 04/30/13	PO#		Register # 000042	

Selection Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y) ESCAPE ONLINE

Scheduled 04/02/2013 - 04/29/2013

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
								Total Invoice Amount	43.62	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	385,868.10	36,247,162.79	35,861,294.69

Number of Payments	43
Number of Checks	41
Total Check Amount	\$385,868.10
Total Unpaid Sales Tax	\$.00
Total Expense Amount	\$385,868.10
CHECK AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	9
\$100 - \$499	12
\$500 - \$999	4
\$1,000 - \$4,999	6
\$5,000 - \$9,999	4
\$10,000 - \$14,999	1
\$15,000 - \$99,999	4
\$100,000 - \$199,999	1
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	
***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	
! Number of Prepaid payments	
@ Number of Liability payments	
? denotes check name different than payment name	

Report Totals - Number of Payments 43 Number of Checks 41 Total Check Amount 385,868.10

Selection: Sorted by AP Check Order Option, Filtered by (Org = 92, Bank Account = COUNTY, Payment Type = , On Hold? = Y, Starting Create Date = 4/1/2013, Ending Create Date = 4/30/2013, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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ACCOUNTS PAYABLE ACTIVITY

Payment Register

April 2 to April 29, 2013

\$385,868.10

TOTAL

\$385,868.10

President/Vice President _____

Interim Management _____

Date: _____

Checks Dated 04/01/2013 through 04/30/2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12013555	04/02/2013	Law Office of Michele S. Lane	01-5800	Legal Services-March		12,876.60
12013556	04/02/2013	MONTEREY EDUC RISK MGMT AUTH	01-5800	Reimb Imprest		104,878.97
12013557	04/02/2013	YORK INSURANCE SERVICES GROUP	01-5800	Reimb Escrow Acct		392.82
12013956	04/09/2013	AMERICAN INS SVC GROUP ISO SERVICES INC	01-5800	Services-March		216.00
12013957	04/09/2013	AT&T	01-5500	Claims 800 #		99.45
12013958	04/09/2013	EDEX INFORMATION SYSTEMS INC	01-5800	Monthly Acct & Trans Fee		75.75
12013959	04/09/2013	MONTEREY EDUC RISK MGMT AUTH	01-5800	Reimb Imprest Acct		26,408.53
12013960	04/09/2013	OFFICE DEPOT CREDIT PLAN	01-4300	Office Supplies		1,126.64
12013961	04/09/2013	PURE WATER	01-5500	Bottled Water		47.25
12013962	04/09/2013	QUICK INTERNET SOFTWARE SOLUTIONS	01-5600	Services-April	1,100.00	
			01-5800	Services-April	323.50	1,423.50
12013963	04/09/2013	SANTA RITA UNION SCHOOL DIST	01-5800	Replace Defective Gas Regulators		1,622.90
12013964	04/09/2013	SHRED-IT USA-SAN FRANCISCO	01-5800	Shredding Svc 3/21/13		124.28
12013965	04/09/2013	SUNRISE EXPRESS	01-5800	Mail Pickup & Delivery		325.09
12013966	04/09/2013	XEROX CORPORATION	01-5600	Copier-Base Svc & Overage		429.99
12013967	04/09/2013	YORK INSURANCE SERVICES GROUP	01-5800	Replenish Escrow Acct		609.40
12014222	04/16/2013	AVAYA INC	01-5600	Service Agreement		300.60
12014223	04/16/2013	FIRST ALARM SECURITY & PATROL	01-5600	Service Call 2/25/13		79.00
12014224	04/16/2013	GAVILAN PRINTERS	01-5800	Envelope-Printing		408.23
12014225	04/16/2013	LOZANO SMITH	01-5800	Legal Services-March		6,303.75
12014226	04/16/2013	MARLIN BUSINESSS BANK	01-5600	Sharp Copier		500.04
12014227	04/16/2013	MONTEREY EDUC RISK MGMT AUTH	01-5800	Reimb Imprest		93,182.08
12014228	04/16/2013	PITNEY BOWES INC	01-4300	Supplies for Mailing Machine		120.23
12014229	04/16/2013	PITNEY BOWES PURCHASE POWER	01-4300	Postage		2,119.99
12014230	04/16/2013	SANTA RITA UNION SCHOOL DIST	01-5800	Cut & Remove Concrete		1,163.61
12014231	04/16/2013	STRATACARE LLC	01-5800	Services-March		5,546.89
12014232	04/16/2013	YORK INSURANCE SERVICES GROUP	01-5800	Replenish Escrow Acct		256.16
12014581	04/23/2013	AVAYA INC	01-5600	Service Agreement		59.00
12014582	04/23/2013	COMCAST	01-5500	Internet Svc		217.21
12014583	04/23/2013	Sandra Leigh Lewis	01-5200	Mileage 4-18-13-Seminar-Oakland		94.55
12014584	04/23/2013	MONTEREY EDUC RISK MGMT AUTH	01-5800	Reimb Imprest Acct		54,828.93
12014585	04/23/2013	PITNEY BOWES INC	01-5600	Rental-Mailing System		1,352.04
12014586	04/23/2013	STRATACARE LLC	01-5800	Services-January		6,386.76
12014587	04/23/2013	YORK INSURANCE SERVICES GROUP	01-5800	Reimb Escrow Acct		72.78
12014977	04/30/2013	AVAYA FINANCIAL SERVICES	01-5600	Lease-Partner ACS		493.90
12014978	04/30/2013	BRS BICKMORE RISK SERVICES	01-5800	Actuarial Review		8,600.00
12014979	04/30/2013	Carol Epp	01-5200	File Review-KSUSD-Mileage & Pastries		136.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ESCAPE ONLINE

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Checks Dated 04/01/2013 through 04/30/2013

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12014980	04/30/2013	MARTECH INC	01-5600	Services-rename accts, dns issues,mapping issues	137.50	
				Services-setup copier scan to e-mail,dns issues!	440.00	577.50
12014981	04/30/2013	MONTEREY EDUC RISK MGMT AUTH	01-5800	Reimb Imprest		51,399.39
12014982	04/30/2013	OFFSITE RECORDS CENTER	01-5800	Records retrieval & storage service		875.53
12014983	04/30/2013	VERIZON WIRELESS	01-5500	Cell Phone		92.96
12014984	04/30/2013	YORK INSURANCE SERVICES GROUP	01-5800	Reimb Escrow Acct		43.62
Total Number of Checks					41	385,868.10

Includes checks for only Bank Account COUNTY

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	385,868.10
	Total Number of Checks	41	385,868.10
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		385,868.10

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

MATCHING SAFETY FUNDS UPDATE

INFORMATON ITEM

ISSUE: This is an informational staff report regarding the MERMA Matching Safety Funds Program for FY 12/13.

RECOMMENDATION: It is recommended that all MERMA members take advantage of the Matching Safety Funds Program.

FISCAL IMPACT: Members that do not use their allocation will lose the funding allocation for FY 12/13 – unused funds do not carry over into following fiscal year.

BACKGROUND: The MERMA Executive Committee authorized continued funding of the MERMA Matching Safety Funds Program for FY 12/13 in the amount of \$64,000.00. The eight small districts are allocated \$500. Each large district is allocated \$500 plus a percentage of the fund balance based on payroll size. Matching is done on a dollar for dollar basis – i.e., an expenditure of \$1,000.00 would be eligible for \$500.00 in matching funds.

It is very easy to use the Matching Safety Funds Program:

1. **Identify** an appropriate expenditure for funding. Ergonomic furniture or accessories, facility security equipment, facility/grounds repair/improvement to eliminate hazards, personal protective gear, and employee safety training/certification are examples of appropriate requests. It is also suggested that members consolidate their requests to cover their available total allocation; this will help reduce administrative costs and processing time. Please note that requests must relate to employee safety issues and that the funds cannot be used for subvention of employee salaries.
2. **Complete** Section 1 of the FY 12/13 Request Form with a brief explanation of what the funds will be used for with supporting invoices, paid warrants or receipts – the MERMA Board Member must sign and date the request form.
3. **Submit** the completed form to MERMA with receipts or invoices that verify the expenditure. Upon MERMA administrative approval, a warrant will be issued on a dollar for dollar basis.

**Monterey Educational Risk Management Authority
Executive Committee Meeting
May 23, 2013**

ALLOCATION STATUS: Updated May 17, 2013

DISTRICT	12-13 ALLOCATION	APPROVED/PAID	BALANCE
Bradley	\$500.00		\$500.00
Carmel	\$4,750.00		\$4,750.00
Chualar	\$765.00		\$765.00
Gonzales	\$2,725.00		\$2,725.00
Graves	\$500.00		\$500.00
Greenfield	\$2,783.00		\$2,783.00
King City Union	\$2,390.00		\$2,390.00
SMCJUHSD.KC	\$2,600.00		\$2,600.00
Lagunita	\$500.00		\$500.00
MCOE	\$7,975.00		\$7,975.00
Mission	\$500.00	Denied: Did not meet criteria.	\$500.00
NMC	\$4,515.00	\$4,515.00	\$0.00
Big Sur USD	\$500.00		\$500.00
Pacific Grove	\$3,388.00		\$3,388.00
Salinas City	\$6,315.00	Has made inquiry.	\$6,315.00
Salinas High	\$12,250.00	\$12,250.00	\$0.00
San Antonio	\$500.00	\$500.00	\$0.00
San Ardo	\$500.00	Has made inquiry.	\$500.00
San Lucas	\$500.00	\$500.00	\$0.00
Santa Rita	\$2,833.00	\$2,786.51	\$46.49
Soledad	\$4,275.00		\$4,275.00
Spreckels	\$1,201.00		\$1,201.00
Washington	\$1,235.00		\$1,235.00
TOTAL	\$64,000.00	\$20,551.51	\$43,448.49

MERMA JPA STAFF – 2013 BENEFITS

ACTION ITEM

ISSUE: MERMA JPA employees have received preliminary information on the 2013/14 Benefits from MCSIG. Two plans have been eliminated and rates have increased substantially. The employees and staff will be attending an orientation meeting on May 22, 2013 to receive additional information which will be provided to the Executive Committee during the meeting.

RECOMMENDATION: The Executive Committee should review and discuss if the “cap” paid by the JPA should be increased to offset the increase in premiums.

FISCAL IMPACT: TBD as respects the “cap”. If the Committee decides to increase the “cap” paid by the JPA, this increase will need to be included in the budget.

BACKGROUND: MERMA JPA employees are included with MCOE on purchasing their benefits. The MERMA Employee Handbook states the following:

Insurance Benefits

A. Medical, Dental and Vision Insurance:

All full-time and eligible (50%) part-time employees and their dependents are eligible to participate in the JPA's health, dental and vision insurance plans starting the first day of the month following 30 days of continuous employment. A choice of plans will be made available for employees to choose from. The "cap" (the amount paid by the JPA) towards the insurance will be tied to and reflect the cap provided by the Monterey County Office of Education (MCOE). As the MCOE's choice of insurance plans changes, or the MCOE's cap changes, the JPA will follow MCOE.

For employees choosing to be in Plans II or III, the employee will be reimbursed the difference the JPA pays between Plan I and the other two Plans in their monthly pay check.

SEPARATE COVER: To be distributed prior to meeting. This will include the final rates and plans provided to MERMA on May 22, 2013.

2013/2014 EXCESS WORKERS' COMPENSATION INSURANCE RENEWAL

ACTION ITEM

ITEM: Annually, Matt Gowan from Alliant Insurance Services, Inc. reviews the current Excess Workers' Compensation program to determine if improvements can be made as respects limits, coverage, premium and plans. Matt will provide the Executive Committee with the proposals he has received from the insurance market as a result of marketing the program this year.

RECOMMENDATION: Matt will provide verbally to the Committee.

FISCAL IMPACT: Unknown at this time.

BACKGROUND: Alliant has placed MERMA's Excess Workers' Compensation coverage for over 10 years. Currently MERMA purchases \$50,000,000 in limits excess of a \$400,000 SIR from US Specialty.

SEPARATE COVER: Excess Insurance options will be provided under separate cover.

BUDGET FOR FY 2013-2014

ACTION ITEM

ISSUE: Annually, the Committee reviews and recommends approval to the Board of Directors, the annual budget. Helen Rodriguez from McGilloway, Ray, Brown & Kaufman will be in attendance at the meeting to review this Budget with the Executive Committee.

RECOMMENDATION: Pool Consultant recommends approval of the budget subject the any changes or recommendations of the Executive Committee.

FISCAL IMPACT: TBD – the budget will be finalized once the excess Workers’ Compensation placement is determined.

BACKGROUND: Annually MERMA’s accountant works with the Executive Director on creating a budget for MERMA and it’s members that includes the assessments as determined by the Actuary.

SEPARATE COVER: MERMA 2013-2014 Budget.