



Monterey Educational Risk Management Authority  
P.O. Box 3320, Salinas, CA 93912  
[www.merma.org](http://www.merma.org)

**President**  
Sara M. Perez  
Gonzales USD

**Vice President**  
Veronica Flournoy  
Spreckels USD

## EXECUTIVE COMMITTEE MEETING

**Date:** November 6, 2013  
**Time:** 9:00 A.M.

**Location:** MERMA  
Conference Room Upstairs  
76 Stephanie Drive  
Salinas, CA 93901  
(831) 783-3300

**A Action**  
**I Information**

- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

**PAGE A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA AS POSTED**

A 1

**D. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.*

**E. CONSENT CALENDAR**

A 1

*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.*

- 1. Executive Committee Minutes – June 26, 2013**
- 2. Payment Registers and Board Reports- September 2013, August 2013, July 2013, June 2013, May 2013**
- 3. Loss Control Services Policy - Ergonomic Evaluation Option for Remote Offices**
- 4. Matching Safety Funds Program for Fiscal Year 13-14**

*Our mission is to protect the human resources  
And financial assets of our member districts in order to support  
The future of public education.*



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F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957
'Public Employee Discipline/Dismissal/Release/Complaint' and
GOVERNMENT CODE SECTION 54956.95 'MERMA vs CorVel' A 4

G. REPORT FROM CLOSED SESSION

H. ADMINISTRATIVE REPORTS

1. President's Report I 4
Sara Perez will address the Executive Committee on items pertaining to MERMA

2. MERMA Administrative Update I 4
Pool Consultant, Alliant, will address the Committee on matters pertinent to
MERMA

3. Executive Committee I 4
The Executive Committee Members may comment or report on various matters or
concerns of the JPA.

I. JPA BUSINESS

Time
Specific
9:15 am

1. Claims Audit -Draft A 5
Matt Gowan will present the draft claims audit to the Executive Committee for
review and approval.

92-98

2. Gilbert Associates Engagement Letter for June 30, 2013 Audited
Financial Report A 1
The Executive Committee should review Gilbert Associates engagement letter.

Time
Specific
11:00 am

3. David Donn Consulting-Contract Renewal A 1
David Donn Consulting will present bill review update and their proposed contract
renewal.

4. Claims RFP Update and Process Next Steps I 2
Matt Gowan will provide update on the status of the RFPs for claims
administration and review process to move forward.

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**J. CLOSING COMMENTS**

**ADJOURNMENT**

**IMPORTANT NOTICES AND DISCLAIMERS:**

*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.*

*The Agenda packet will be posted on the MERMA website at [www.merma.org](http://www.merma.org). Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3*

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