



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
Sara M. Perez
Gonzales USD

Vice President
Gerald Stratton
Salinas ESD

EXECUTIVE COMMITTEE MEETING

Date: January 28, 2015
Time: 1:30 p.m.

Location: MERMA
76 Stephanie Drive
Salinas, CA 93901
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

- PAGE* **A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA AS POSTED** A
- D. PUBLIC COMMENTS**
This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.
- E. CONSENT CALENDAR** A 1
All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.
1. Executive Committee Minutes – November 12, 2014
 2. Payment Registers and Board Reports – October , November, December 2014
- 44 **F. PRESENTATION: Return-To-Work Program – Norm Peterson & Associates** A 2
Norm Peterson will provide an overview of his firm’s return to work program and services to determine if there is interest in pursuing a pilot program to assist members in creating modified duty “bridge” assignments and/or other services to improve their return to work programs.

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and financial assets of our member districts in order to support
the future of public education.*



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G. ADMINISTRATIVE REPORTS

I 4

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1. President’s Report

Sara Perez will address the Executive Committee on items pertaining to MERMA.

2. Administrative Report

Pool Administrator, Alliant will update the Executive Committee on matters pertinent to MERMA. Hallie Pacheco will update the Committee on her research into local banking options.

3. Claims Administrator’s Report

Intercare Staff will update the Executive Committee on claims administration activities.

4. Executive Committee

The Executive Committee may comment or report on various matters or concerns of the JPA.

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H. JPA BUSINESS

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1. Funding Policy

Marcus Beverly will present a draft Funding Policy that provides a framework and benchmarks for annual funding, dividends and/or assessments. The committee is asked to recommend passage of a Funding Policy to the Board after review and discussion.

A 1

55

2. Resolution of Coverage and Claims Disputes

The Committee will review a sample process for resolving coverage and claims disputes between MERMA and its Members. Members are asked to review and provide direction for presenting to the Board in June.

A 1

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3. Records Retention Policy - Resolution 15-01

The Program Administrators recommend the Executive Committee adopt MERMA’s Records Retention Policy, Resolution 15-01, after review and discussion.

A 1

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4. Loss Control Services Quarterly Report

I 1

MERMA's Loss Control Manager, Gary Metzler, provides a quarterly report for the Committee's information.

I. CLOSING COMMENTS

J. UPCOMING MEETING

K. ADJOURNMENT

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

The Agenda packet will be posted on the MERMA website at www.merma.org. Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

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