



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
Sara M. Perez
Gonzales USD

Vice President
Gerald Stratton
Salinas ESD

EXECUTIVE COMMITTEE MEETING

Date: November 18, 2015
Time: 1:30 p.m.

Location: MERMA
76 Stephanie Drive
Salinas, CA 93901
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

PAGE A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.

1 E. CONSENT CALENDAR

A 1

All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.

1. Executive Committee Minutes – August 26, 2015
2. Payment Registers and Board Reports – August, September, October 2015
3. Financial Services FYE June 30, 2016 – Engagement Letter – McGilloway, Ray, Brown & Kaufman.

F. ADMINISTRATIVE REPORTS

I 4

1. President’s Report

The President will address the Committee on items pertaining to MERMA.

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and financial assets of our member districts in order to support
the future of public education.*



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2. Pool Administrator’s Report

Alliant Insurance Services will update the Executive Committee on matters pertinent to MERMA.

3. Claims Administrator’s Report

Intercare Staff will update the Executive Committee on claims administration activities.

4. Executive Committee

The Executive Committee may comment or report on various matters or concerns of the JPA.

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G. FINANCIAL REPORTS

42 **1. Financial Statements with Accountant’s Compilation Report –** A 2
FYE 2015 and 2014

Patricia Kaufman of McGilloway, Ray, Brown, & Kaufman will present the Financial Statements and Compilation Report for the years ended 2015 and 2014.

43 **2. Financial Reports for Period Ending September 30, 2015** A 2

Patricia Kaufman of McGilloway, Ray, Brown & Kaufman will present the Quarterly Financial Report for the Period Ending September 30, 2015.

H. JPA BUSINESS

44 **1. CAJPA Accreditation Status** I 1

Marcus Beverly will provide the results of the CAJPA Accreditation Committee’s review of MERMA’s application for accreditation.

54 **2. Claim Policy Approval** A 1

The Committee will receive and may approve a Claim Policy describing MERMA’s objectives and criteria for managing member claims, including settlement authority, frequency of claim audits, and a process for resolving coverage and claims disputes.

58 **3. Funding Policy Revision** A 1

The Program Administrators recommend the Committee approve a revision to MERMA’s Funding Policy stating that an actuary study will be performed every year.

62 **4. Proxy Voting** I 1

Marcus Beverly will present Legal Counsel Greg Rolen’s analysis of the possibility of allowing proxy voting to obtain a quorum for Board meetings.

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- 66 **5. Loss Control Services Quarterly Report** I 1
Gary Metzler, MERMA Loss Control Manager will provide a summary of activities for the first Quarter of 2015/16.
- 68 **6. Lunch & Learn Topics –** I 1
Marcus Beverly will discuss and solicit feedback for Lunch & Learn training topics, including the Interactive Process and Supervisor Investigation of Workplace Accidents.
- 69 **7. Executive Committee Vacancy** A 1
The Committee may appoint an interim member to the Executive Committee to fill a vacancy.

I. CLOSING COMMENTS

J. UPCOMING MEETING

K. ADJOURMENT

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

The Agenda packet will be posted on the MERMA website at www.merma.org. Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

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