



Monterey Educational Risk Management Authority  
P.O. Box 3320, Salinas, CA 93912  
[www.merma.org](http://www.merma.org)

**President**  
Gerald Stratton  
Salinas City ESD

**Vice President**  
Rory Livingston  
King City USD

## EXECUTIVE COMMITTEE MEETING

**Date:** November 9, 2016  
**Time:** 1:30 p.m.

**Location:** MERMA  
76 Stephanie Drive  
Salinas, CA 93901  
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

*PAGE* **A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA AS POSTED**

A

**D. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.*

**4 E. CONSENT CALENDAR**

A 1

*All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.*

- 1. Executive Committee Minutes – August 31, 2016
- 2. Payment Registers and Board Reports – August, September, October 2016
- 3. Financial Services FYE June 30, 2017-Engagement Letters –McGilloway, Ray, Brown & Kaufman

**F. ADMINISTRATIVE REPORTS**

4

**1. President’s Report**

*President Stratton will address the Committee on items pertaining to MERMA.*

*Our mission is to protect the human resources  
and financial assets of our member districts in order to support  
the future of public education.*



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**2. Pool Administrator's Report**

*Alliant Insurance Services will update the Executive Committee on matters pertinent to MERMA.*

**3. Claims Administrator's Report**

*Intercare Staff will update the Executive Committee on claims administration activities.*

**4. Executive Committee**

*The Executive Committee may comment or report on various matters or concerns of the JPA.*

**G. FINANCIAL REPORTS**

52      **1. Financial Statements with Accountant's Compilation Report**      A    1  
*Patricia Kaufman and Jacinto Bernal of McGilloway, Ray, Brown & Kaufman will present the Financial Statements and Compilation Report for the years ended 2016 and 2015.*

90      **2. Financial Reports for Period Ending September 30, 2016**      A    2  
*Patricia Kaufman and Jacinto Bernal of McGilloway, Ray, Brown & Kaufman will present the Quarterly Financial Report for the Period Ending September 30, 2016.*

**H. JPA BUSINESS**

91      **1. Loss Control Services Quarterly Report**      A    1  
*The Committee will receive a summary of activities for the first Quarter of 2016/17.*

93      **2. Loss Control Manager Position**      A    1  
*The Committee will receive and provide feedback on a draft job posting for the Loss Control Manager position.*

97      **3. Member Growth**      I    4  
*Matt Gowan will provide an update on activities related to marketing MERMA to prospective new members.*

**I. CLOSING COMMENTS**

**J. UPCOMING MEETING**

**K. ADJOURNMENT**

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**IMPORTANT NOTICES AND DISCLAIMERS:**

*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Connie Martin at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.*

*The Agenda packet will be posted on the MERMA website at [www.merma.org](http://www.merma.org). Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3*

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