



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
Rory Livingston
King City USD

Vice President
Colleen Stanley
MCOE

EXECUTIVE COMMITTEE MEETING

Date: November 13, 2019
Time: 1:30 p.m.

Location: MERMA
76 Stephanie Drive
Salinas, CA 93901
(831) 783-3300

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

PAGE **A. CALL TO ORDER**

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.

E. CONSENT CALENDAR

A 1

All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.

- 1. Executive Committee Minutes – August 14, 2019
- 2. Payment Registers and Board Reports – August, September, October 2019
- 3. Pitney Bowes – Postage Meter Lease

F. ADMINISTRATIVE REPORTS

I 4

1. President’s Report

President Livingston will address the Committee on items pertaining to MERMA.

*Our mission is to protect the human resources
and financial assets of our member districts in order to support
the future of public education.*



Monterey Educational Risk Management Authority
 P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
 Rory Livingston
 King City USD

Vice President
 Colleen Stanley
 MCOE

2. **Pool Administrator’s Report**
Alliant Insurance Services will update the Executive Committee on matters pertinent to MERMA.
3. **Claims Administrator’s Report**
Intercare Staff will update the Executive Committee on claims administration activities.
4. **Executive Committee**
The Executive Committee may comment or report on various matters or concerns of the JPA.

G. FINANCIAL REPORTS

1. **Financial Statements with Accountant’s Compilation Report** A 3
Jacinto Bernal of McGilloway, Ray, Brown & Kaufman will present the Final Financial Statements and Compilation Report for years ended 2019 and 2018.
2. **Financial Reports for Period Ending September 30, 2019** A 3
Jacinto Bernal of McGilloway, Ray, Brown & Kaufman will present the Quarterly Financial Report for the Period Ending September 30, 2019.
3. **Dividend Distribution Allocations** A 1
Marcus Beverly will provide the dividend distribution allocations for each member district for the Committee’s review and approval.
4. **Risk Management Reserve** A 1
Suggestions and recommendations will be presented regarding data driven loss control measures for the \$500,000 reserve for the Committee’s review and approval.

H. JPA BUSINESS

1. **Electronic Document Delivery Option** A 1
Marcus Beverly will present an Electronic Document Delivery Form to comply with federal and state laws regarding the use of electronic documents for the Committee’s review and approval.

*Our mission is to protect the human resources
 and financial assets of our member districts in order to support
 the future of public education.*



Monterey Educational Risk Management Authority
P.O. Box 3320, Salinas, CA 93912
www.merma.org

President
Rory Livingston
King City USD

Vice President
Colleen Stanley
MCOE

2. Claims Analysis Incurred over \$50,000

I 1

Marcus Beverly will present data on claims incurring over \$50,000.

I. CLOSING COMMENTS

J. UPCOMING MEETINGS

Executive Committee – January 8, 2020, 1:30 p.m.

K. ADJOURNMENT

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Hallie Pacheco at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

The Agenda packet will be posted on the MERMA website at www.merma.org. Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

***Our mission is to protect the human resources
and financial assets of our member districts in order to support
the future of public education.***