



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

**EXECUTIVE COMMITTEE
ZOOM/TELECONFERENCE
MEETING MINUTES
January 27, 2021**

The Executive Committee of the Monterey Educational Risk Management Authority held a Zoom/teleconference meeting on January 27, 2021 at 1:30 p.m.

Executive Committee Members Present via WebEx/Teleconference

Rory Livingston, President, King City Union School District
Colleen Stanley, Vice-President, Monterey County Office of Education
Ana Aguillon, Secretary, Salinas Union High School District
Veronica Flournoy, Spreckels Union School District
Yvonne Perez, Carmel Unified School District

Guests and Staff Present via WebEx/Teleconference

Marcus Beverly, Alliant
Matt Gowan, Alliant
Karen Callahan, Intercare
Connie Hampson, Intercare
Marlene Richardson, Intercare
Jacinto Bernal, McGilloway, Ray, Brown & Kaufman
Kevin Wong, Gilbert CPAs
Jessica Agee, Gilbert CPAs
Hallie Pacheco, MERMA

A. CALL TO ORDER

Rory Livingston called the meeting to order at 1:31 p.m.

B. ROLL CALL

Present: Rory Livingston, Colleen Stanley, Ana Aguillon, Veronica Flournoy, Yvonne Perez

C. APPROVAL OF AGENDA AS POSTED

Motion was made to approve the agenda as posted.

MOTION: Colleen Stanley	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 5 NOES: 0	ABSTAIN: 0	ABSENT: 0
AYES: Colleen Stanley, Ana Aguillon, Veronica Flournoy, Yvonne Perez, Rory Livingston		
ABSENT: 0		

D. PUBLIC COMMENTS

None

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – November 18, 2020
2. Payment Registers and Board Reports – November and December 2020
3. MacLeod Watts Engagement Letter – OPEB Actuarial Valuation Services

Motion was made to approve items 1 through 3 as presented with a single motion.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 5 NOES: 0	ABSTAIN: 0	ABSENT: 0
AYES: Veronica Flournoy, Colleen Stanley, Ana Aguillon, Yvonne Perez, Rory Livingston		
ABSENT: 0		

F. ADMINISTRATIVE REPORTS

1. President’s Report

Rory Livingston stated Maria Sandoval is not here, but he would like to thank her for all the hard work she has done on the safety plans in order to be in compliance with the latest OSHA requirements. He stated members have been hard at work making their plans compliant and it has made life a lot easier for all of us.

2. Pool Administrator’s Report

Marcus Beverly stated we are getting ready to send the payroll estimates for the next fiscal year to the actuary and for excess insurance marketing. He stated for the past couple of years we have been taking the last calendar year payrolls and using an inflation factor of 5% to calculate the next fiscal year’s estimated payroll. He wanted the member’s feedback on their payroll estimates. It was agreed that 5% increase would be a reasonable amount.

3. Claims Administrator’s Report

Connie Hampson of Intercare provided the Executive Committee with the following reports:

- Annual and Monthly Claim Results – November and December 2020
- New Claim Analysis Received FYTD – as of 12/31/20
- Frequency & Severity Reports FYTD Claims Reported - 7/1/20 – 12/31/20
- Claim Closing Analysis FYTD – as of 12/31/20

- Net Reserve Changes – FYTD – as of 12/31/20
- MERMA Company Nurse Results – November and December 2020
- MERMA Bill Review Results - November and December 2020

Marcus Beverly thanked the team at Intercare for their hard work in closing claims and decreasing reserves in December and recognized their commitment they have continued working every day in the office as normal during the pandemic.

4. Loss Control Report

Nothing to report as Maria Sandoval was unable to attend the meeting.

5. Executive Committee Report

Nothing to report.

The Committee moved forward to item H.2 as the next item is a time certain of 2:00 p.m.

H. JPA BUSINESS

2. Contract Renewal Review

Marcus Beverly stated two agreements are up for renewal at the end of this fiscal year, the accountant and MCOE. We have asked for new agreements from both and will have these on the March Executive Committee agenda.

The Committee went back to item G.1 at this time.

G. FINANCIAL REPORTS

1. Audited Financials as of June 30, 2020

Kevin Wong of Gilbert CPAs presented the Audited Financials as of June 30, 2020 and the Communications With Those Charged With Governance. He walked the Committee through key sections of the audit. Kevin stated an unmodified opinion on the financial statements was issued which is the best opinion the auditors can give.

A motion was made to accept and file the Audited Financials as of June 30, 2020 as presented.

MOTION: Ana Aguillon	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 5 NOES: 0	ABSTAIN: 0	ABSENT: 0
AYES: Ana Aguillon, Colleen Stanley, Veronica Flournoy, Yvonne Perez, Rory Livingston		
ABSENT: 0		

H. JPA BUSINESS

1. School Reopening Plans and COVID Assistance

Marcus Beverly stated he is not sure if we have any better answers at this time other than we are happy to assist the members. Rory Livingston stated he thinks we should continue to tread water as there are so many unknowns. Will continue to monitor and keep on the agenda going forward.

A tentative meeting was scheduled for February 17, 2021 at 1:30 p.m. to discuss this item if needed.

Ana Aguillon left the meeting at 2:25 p.m.

I. CLOSING COMMENTS

None

J. UPCOMING MEETINGS

Executive Committee Meeting – *Tentative February 17, 2021, 1:30 p.m.*

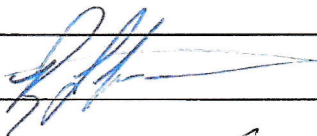
Executive Committee Meeting – March 10, 2021

K. ADJOURNMENT

Motion was made to adjourn the meeting at 2:34

MOTION: Veronica Flournoy	SECONDED: Yvonne Perez	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
ABSTAIN: 0		
AYES: Veronica Flournoy, Yvonne Perez, Colleen Stanley, Rory Livingston		
ABSENT: Ana Aguillon		

Rory Livingston, President:



Marcus Beverly, Executive Director:



Date: March 10, 2021