



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

[www.merma.org](http://www.merma.org)

**President**  
Rory Livingston  
King City USD

**Vice President**  
Colleen Stanley  
MCOE

## EXECUTIVE COMMITTEE ZOOM/TELECONFERENCE MEETING

**Date:** March 10, 2021  
**Time:** 1:30 p.m.

**Location:** MERMA  
76 Stephanie Drive  
Salinas, CA 93901

Teleconference Number: 1-669-900-6833  
Meeting ID: 945 5542 8488  
Passcode: 380549

**A Action**  
**I Information**  
  
**1 Attached**  
**2 Hand Out**  
**3 Separate Cover**  
**4 Verbal**  
**5 Previously Mailed**

*PAGE* **A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA AS POSTED**

A

**D. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.*

**E. CONSENT CALENDAR**

A 1

*All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.*

1. Executive Committee Minutes – January 27, 2021
2. Payment Registers and Board Reports – January and February 2021
3. Treasurer’s Report – December 2020
4. Actuarial Valuation and GASB 75 Report for FYE 06/30/21
5. MCOE – Contract for Fiscal Services 07/01/21 – 06/30/24
6. Gilbert CPAs – FYE 2021 Financial Audit Engagement Letter

**F. ADMINISTRATIVE REPORTS**

**1. President’s Report**

I 4

*Rory Livingston will address the Committee on items pertaining to MERMA.  
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- |  |     |
|--|-----|
| <b>2. Pool Administrator's Report</b>  | I 4 |
| <i>Alliant Insurance Services will update the Executive Committee on matters pertinent to MERMA.</i>             |     |
| <b>3. Claims Administrator's Report</b>  | I 1 |
| <i>Intercare Staff will update the Executive Committee on claims administration activities.</i>                  |     |
| <b>4. Loss Control Report</b>  | I 1 |
| <i>MERMA's Loss Control Manager will update the Executive Committee on loss control services and activities.</i> |     |
| <b>5. Executive Committee</b>  | I 4 |
| <i>The Executive Committee may comment or report on various matters or concerns of the JPA.</i>                  |     |

**G. FINANCIAL REPORTS**

- |  |     |
|--|-----|
| <b>1. Financial Statements for Period Ending December 31, 2020</b>   | A 1 |
| <i>Jacinto Bernal of McGilloway, Ray, Brown &amp; Kaufman will present the quarterly Financial Statements for the Period Ending December 31, 2020, for the Committee to review, accept and file.</i> |     |

**H. JPA BUSINESS**

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|---|-----|
| <b>1. Financial Services - New 3-Year Engagement Letter</b>   | A 1 |
| <i>McGilloway, Ray, Brown &amp; Kaufman will present a new 3-year engagement letter for Fiscal Years Ending 2022, 2023, and 2024.</i>   |     |
| <b>2. Actuarial Review of the Self-Insured Workers' Compensation Program</b>  | A 1 |
| <i>Derek Burkhalter of Bickmore Risk Services will present via teleconference his firm's annual analysis of MERMA's outstanding liabilities and 2021-22 funding for the Committee to review, discuss and accept or provide direction.</i> |     |
| <b>3. Workers' Compensation Excess Insurance Update</b>   | I 1 |
| <i>Matt Gowan will update the Committee on the status of the excess insurance renewal.</i>  |     |

Time  
Certain  
2:00 p.m.

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|---|---|---|
| <b>4. Preliminary Budget FY 2021-22</b><br><i>Marcus Beverly will present the preliminary budget for discussion and direction.</i>  | I | 1 |
| <b>5. Meeting Schedule FY 2021-22</b><br><i>The Executive Committee will be asked to pass a Resolution establishing the Board and Executive Committee meeting dates for FY 2021-22.</i>                                   | A | 1 |
| <b>6. Executive Committee Members Terms Ending June 30, 2021</b><br><i>The Committee will discuss interest in and process for nominating members for two Executive Committee terms that will expire June 30, 2021.</i>    | I | 1 |
| <b>7. Update Loss Control Manager Salary Schedule</b><br><i>Marcus Beverly will present an updated Loss Control Manager salary schedule for the Committee to review and approve.</i>                                      | A | 1 |
| <b>8. School Reopening Plans and COVID Assistance</b><br><i>The Committee will discuss the latest plans for school reopening and how MERMA may assist in those efforts with testing support or other related funding.</i> | I | 1 |
| <b>I. CLOSING COMMENTS</b>  | I | 4 |
| <b>J. UPCOMING MEETINGS</b><br><i>Executive Committee Meeting – April 14, 2021</i><br><i>Board of Directors – May 12, 2021</i>  | I | 4 |
| <b>K. ADJOURNMENT</b>   | A | 4 |

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**IMPORTANT NOTICES AND DISCLAIMERS:**

*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Hallie Pacheco at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.*

*The Agenda packet will be posted on the MERMA website at [www.merma.org](http://www.merma.org). Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3*

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