



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

BOARD OF DIRECTORS MINUTES
May 11, 2022

The Board of Directors of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on May 11, 2022, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Board of Directors Present

Rory Livingston, President, King City USD
Colleen Stanley, Vice President, MCOE
Veronica Flournoy, Spreckels USD
Lisa Gering, Big Sur USD – *via Zoom*
Song Chin-Bendib, Pacific Grove USD – *via Zoom*

Board of Directors Absent

Lindsay Lopez, Bradley USD
Yvonne Perez, Carmel USD
Martha Contreras, Chualar USD
Dr. Hector Galicia, Gonzales USD
Michelle Ross, Graves USD
Annette Mooneyham, Greenfield USD
Daniel Stonebloom, Lagunita
Dr. Jinane Annous, Mission USD
Susana Mancera-Juarez, Salinas City Elementary SD
Ana Aguillon, Secretary, Salinas UHSD
Josh Van Norman, San Antonio USD
Catherine Reimer, San Ardo USD
Jessica Riley, San Lucas USD
Becky Moore, Santa Rita USD
Letty Diaz, Soledad USD
Sherrie Castellano, SMCJUHSD
Tracie Corpuz, Washington USD

Guests and Staff Present

Patricia Garfoot, King City USD – *via Zoom*
Jacinto Bernal, McGilloway, Ray, Brown & Kaufman – *via Zoom*
Angela Murguia, MERMA – *via Zoom*
Marlene Richardson, Intercare
Connie Hampson, Intercare
Karen Callahan, Intercare
Marcus Beverly, Alliant
Matt Gowan, Alliant
David Bolton, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Rory Livingston called the meeting to order at 1:33 p.m.

B. ROLL CALL

Present: Rory Livingston, Colleen Stanley, Veronica Flournoy, Lisa Gering,
Song Chin-Bendib (*will abstain from voting as address not posted on agenda*)

Five Board members present, and seventeen Board members absent. Since a quorum of the Board was not present, the Executive Committee is empowered to act as the governing body on all matters to be considered at the meeting. A quorum of the Executive Committee was present.

C. APPROVAL OF AGENDA AS POSTED

Motion was made to approve the agenda as posted.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Colleen Stanley, Veronica Flournoy, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

D. PUBLIC COMMENTS

None

E. CONSENT CALENDAR

The following items were presented:

1. Board of Directors Minutes – October 13, 2021

2. Treasurer’s Report – March 2022

Motion was made to approve items 1 and 2 on the Consent Calendar with a single motion as presented.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
AYES: Veronica Flournoy, Colleen Stanley, Rory Livingston, Lisa Gering		ABSENT: 17
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

F. ADMINISTRATIVE REPORTS

1. President’s Report

Rory Livingston stated this is his last meeting as President. He wanted to thank everyone, and it has been a pleasure working with this group.

2. Pool Administrator’s Report

Matt Gowan mentioned that MERMA recently received the CAJPA Accreditation with Excellence and presented the framed certificate for everyone to view.

3. Claims Administrator’s Report

Connie Hampson of Intercare presented the following reports:

- Annual and Monthly Claim Results – April 2022 and FYTD 2019-20, 2020-21, 2021-22
- New Claim Analysis Received FYTD – as of 4/30/21 and 4/30/22
- Frequency & Severity Reports FYTD Claims Reported – as of 4/30/22
- Claim Closing Analysis FYTD – as of 4/30/22
- Net Reserve Changes – FYTD – as of 4/30/22
- MERMA Company Nurse Results – April 2022
- MERMA Bill Review Results – April 2022

4. Loss Control Report

David Bolton, MERMA’s Loss Control Manager, provided an update on the eBackSafe Virtual Interactive Training for teachers and paraeducators. He stated this is a project that is aimed at loss control in reducing injuries for teachers and paraeducators. A video is being produced that targets ergonomics, biomechanics and behavioral sciences. David thanked Veronica Flournoy of Spreckels School District who lent us support to help film and observe teachers. David stated we should have an initial draft of this video by June 15th.

David provided the members with an update on loss control activity and stats on claim history. The MERMA newsletter is posted on the website along with past editions. David reminded the members that he is available for training and support.

5. Board of Directors Report

Nothing to report.

G. FINANCIAL REPORTS

1. Financial Statements for Period Ending March 31, 2022

Jacinto Bernal of McGilloway, Ray, Brown & Kauffman presented the Financial Statements for Period Ending March 31, 2022.

Motion was made to accept and file the Financial Statements for Period Ending March 31, 2022, as presented.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Colleen Stanley, Veronica Flournoy, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

H. JPA BUSINESS

1. Actuarial Review of the Workers' Compensation Program

Marcus Beverly presented Bickmore's Actuarial Review of the Workers' Compensation Program. MERMA's outstanding liabilities as of June 30, 2022 are projected to decrease by almost \$1.5 million (-9%). This is due to favorable loss development across most historical years.

Motion was made to accept and file the Actuarial Review of the Workers' Compensation Program as presented.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Colleen Stanley, Veronica Flournoy, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

2. Workers' Compensation Excess Insurance Proposal FY 2022-23

Matt Gowan presented the Workers' Compensation Excess Insurance Proposal for FY 2022-23. The Executive Committee reviewed the proposal at the last meeting and recommended renewing at the \$50,000 Self-Insured Retention. He stated this proposal indication is almost \$200,000 less than previously reviewed.

Motion was made to approve the renewal of the Workers' Compensation Excess Insurance Proposal for FY 2022-23 with a Self-Insured Retention of \$50,000. The first layer of Excess \$50,000-\$500,000 with State National and the second layer \$500,000-Statutory with Safety National.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Veronica Flournoy, Colleen Stanley, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

3. Budget for FY 2022-23

Marcus Beverly presented MERMA's operating budget for FY 2022-23. He stated it is a fairly straightforward budget. There is a COLA included for the salaries and an increase for the Health and Welfare that the Executive Committee recommended. Marcus stated he increased the Matching Safety Funds by 3% to raise the minimum funds available for the smaller districts to \$1,000.

Motion was made to approve the Budget for FY 2022-23 as presented.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Colleen Stanley, Veronica Flournoy, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

4. Premium Contributions for FY 2022-23

Marcus Beverly presented the Premium Contributions for FY 2022-23. The underlying rate has decreased by (-5%), from \$2.4623 to \$2.3462.

A motion was made to approve the Premium Contributions for FY 2022-23 as presented, at the 80% Confident Level, \$50,000 SIR, and 1.5% discount rate.

MOTION: Colleen Stanley	SECONDED: Veronica Flournoy	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Colleen Stanley, Veronica Flournoy, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

5. Election of Executive Committee Members

Marcus Beverly stated there are three members up for election this year, President Rory Livingston who is retiring, Secretary Ana Aguillon and Member Yvonne Perez. The recommendation from the Executive Committee is to re-elect Ana Aguillon and Yvonne Perez and elect Patricia Garfoot.

Marcus thanked Rory Livingston for his participation and leadership while serving on the Executive Committee and wished him the best in his retirement.

Motion was made to re-elect Ana Aguillon and Yvonne Perez, and to elect Patricia Garfoot to serve on the Executive Committee for two years, from July 1, 2022, to June 30, 2024.

MOTION: Veronica Flournoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Veronica Flournoy, Colleen Stanley, Rory Livingston, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

6. Selection of Officers

Marcus Beverly stated the Board of Directors will elect a President, Vice-President and Secretary to serve as Officers. The Executive Committee is recommending to the Board to elect Colleen Stanley as President, Veronica Flournoy as Vice -President and Ana Aguillon as Secretary.

Motion was made to elect Colleen Stanley as President, Veronica Flournoy as Vice-President and to re-elect Ana Aguillon to continue to serve as Secretary from July 1, 2022, to June 30, 2024.

MOTION: Rory Livingston	SECONDED: Veronica Flournoy	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 1
ABSENT: 17		
AYES: Rory Livingston, Veronica Flournoy, Colleen Stanley, Lisa Gering		
ABSTAIN: Song Chin Bendib		
ABSENT: Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz		

7. CAJPA Accreditation Report

Marcus Beverly presented the CAJPA Accreditation Report to the Board. He stated MERMA was recently Re-accredited with Excellence for the third time by the California Association of Joint Powers Authorities. The accreditation process involves a rigorous audit of the management of a risk-sharing JPA and is a great indication to the Board that the pool is being managed to professional best practices standards or above. Marcus stated there was a new category that was recently added for Enterprise Risk Management and MERMA was among the first to complete.

Marcus thanked Hallie Pacheco for all her help and being very responsive and working directly with the Accreditation consultant.

Song Chin Bendib left the meeting.

Motion was made to accept and file the CAJPA Accreditation Report.

MOTION: Veronica Flourmoy	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 0
AYES:	Veronica Flourmoy, Colleen Stanley, Rory Livingston, Lisa Gering	
ABSENT:	Lindsay Lopez, Yvonne Perez, Martha Contreras, Dr. Hector Galicia, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Jinane Annous, Susanna Mancera-Juarez, Ana Aguillon, Josh Van Norman, Catherine Reimer, Jessica Riley, Becky Moore, Letty Diaz, Sherrie Castellano, Tracie Corpuz, Song Chin Bendib	

8. Meeting Schedule for FY 2022-23

Marcus Beverly presented the meeting schedule for FY 2022-23. The October Board of Directors meeting will be held at the Portola Hotel and Spa in Monterey.

I. CLOSING COMMENTS

Marcus Beverly mentioned that we have cake and cookies in honor of Rory Livingston's retirement.

J. UPCOMING MEETINGS

Board of Directors Meeting – October 26, 2022, 9:00 a.m. – 3:00 p.m.

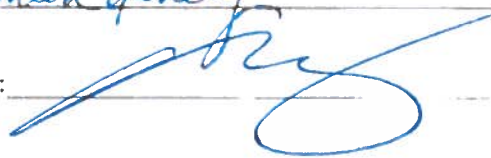
K. ADJOURNMENT

Rory Livingston adjourned the meeting at 2:45 p.m.

Colleen Stanley, President:



Marcus Beverly, Executive Director:



Date:

10/31/22