



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

[www.merma.org](http://www.merma.org)

**EXECUTIVE COMMITTEE  
ZOOM/TELECONFERENCE  
MEETING MINUTES  
April 12, 2023**

The Executive Committee of the Monterey Educational Risk Management Authority held a Zoom/teleconference meeting on April 12, 2023, at 1:30 p.m.

**Executive Committee Members Present via Zoom/Teleconference**

Colleen Stanley, President, Monterey County Office of Education  
Veronica Flournoy, Vice-President, Spreckels Union School District  
Ana Aguillon, Secretary, Salinas Union High School District  
Yvonne Perez, Carmel Unified School District  
Patricia Garfoot, King City Union School District

**Executive Committee Members Absent**

None

**Guests and Staff Present via Zoom/Teleconference**

Becky Moore, Santa Rita Union School District  
Marcus Beverly, Alliant  
Matt Gowan, Alliant  
Marlene Richardson, Intercare  
Connie Hampson, Intercare  
David Bolton, MERMA  
Hallie Pacheco, MERMA

**A. CALL TO ORDER**

Colleen Stanley called the meeting to order at 1:32 p.m.

**B. ROLL CALL**

Present: Colleen Stanley, Veronica Flournoy, Ana Aguillon, Yvonne Perez, Patricia Garfoot  
Absent: None

**C. APPROVAL OF AGENDA AS POSTED**

Motion was made to approve the agenda as posted.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Patricia Garfoot	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSENT: 0</b>
<b>ABSTAIN: 0</b>		
AYES: Veronica Flournoy, Patricia Garfoot, Ana Aguillon, Yvonne Perez, Colleen Stanley		
ABSENT: 0		

**D. PUBLIC COMMENTS**

None

**E. CONSENT CALENDAR**

The following items were presented:

1. Executive Committee Minutes – March 8, 2023
2. Payment Register and Board Report – March 2023
3. Treasurer’s Report – December 2022
4. MERMA – Intercare Lease Agreement 2023

Motion was made to approve items 1 through 4 as presented with a single motion.

<b>MOTION:</b> Patricia Garfoot	<b>SECONDED:</b> Veronica Flournoy	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSENT: 0</b>
<b>ABSTAIN: 0</b>		
AYES: Patricia Garfoot, Veronica Flournoy, Ana Aguillon, Yvonne Perez, Colleen Stanley		
ABSENT: 0		

**F. ADMINISTRATIVE REPORTS**

**1. President’s Report**

President, Colleen Stanley thanked everyone for being a part of this meeting.

**2. Pool Administrator’s Report**

Matt Gowan reported that MERMA and MCSIG shared the expense of purchasing new equipment for hybrid meetings. The conference room is now equipped with a camera and microphones.

**3. Claims Administrator’s Report**

Connie Hampson of Intercare presented the following reports:

- Annual and Monthly Claim Results – March 2023
- New Claim Analysis Received FYTD – as of 3/31/23
- Frequency & Severity Reports FYTD Claims Reported – as of 3/31/23
- Claim Closing Analysis FYTD – as of 3/31/23
- Net Reserve Changes – FYTD – as of 3/31/23
- MERMA Company Nurse Results – March 2023
- MERMA Bill Review Results – March 2023

**4. Loss Control Report**

David Bolton reported on loss control activities, claim history stats and Matching Safety Funds. He continues to provide CPR/First Aid/AED classes for certification and is still very active with ergonomic assessments. David reminded the members as they are planning their safety training for the next school

year that he is available for any type of professional development days, training days or any assistance the members may need.

Yvonne Perez asked if there is a list of recommended trainings for school districts as well as best practice trainings. David stated it would be helpful to know which work groups she would like the list for as each group would have different types of trainings. He would be happy to give recommendations.

**5. Executive Committee**

No comments.

**G. JPA BUSINESS**

**1. Workers' Compensation Excess Insurance Update**

Matt Gowan reported that we do not have full first-layer coverage proposals yet, however the second layer with a Self-Insured Retention of \$500,000 to statutory limits with Safety National is complete and they have renewed flat with no increase. Renewal rates/premiums for the first layer of excess insurance will be provided at the Board of Directors meeting. Most likely looking at 5%-10% increase. Matt mentioned the cost of workers' compensation has gone up due to legislative changes and inflation and our actuary indicates the self-insured layer is trending up.

Motion was made to accept the Safety National (second layer) Workers' Compensation Excess Insurance renewal for FY 2023-24 with a Self-Insured Retention of \$500,000 - Statutory.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Colleen Stanley	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSENT: 0</b>
<b>ABSTAIN: 0</b>		
AYES: Veronica Flournoy, Colleen Stanley, Ana Aguillon, Yvonne Perez, Patricia Garfoot		
ABSENT: 0		

**2. Preliminary Budget FY 2023-24**

Marcus Beverly presented the preliminary budget for FY 2023-24 and stated it is essentially the same as presented at the last meeting. The 4% COLA the Committee recommended is now included.

Motion was made to recommend the Preliminary Budget as presented for FY 2023-24 to the Board of Directors.

<b>MOTION:</b> Yvonne Perez	<b>SECONDED:</b> Ana Aguillon	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSENT: 0</b>
<b>ABSTAIN: 0</b>		
AYES: Yvonne Perez, Ana Aguillon, Veronica Flournoy, Patricia Garfoot, Colleen Stanley		
ABSENT: 0		

**3. Premium Contributions FY 2023-24**

Marcus Beverly presented the Premium Contributions for FY 2023-24 and stated these have not changed since provided at the last meeting. The Committee asked for this to be sent out to the members again to assist with their budget development.

Motion was made to recommend the Premium Contributions as presented for FY 2023-24 to the Board of Directors.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Colleen Stanley	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 0</b>		
AYES: Veronica Flournoy, Colleen Stanley, Ana Aguillon, Yvonne Perez, Patricia Garfoot,		
ABSENT: 0		

**4. Rate Relief for Annual Funding**

Marcus Beverly reported that we have continued the discussion on this item and at the last meeting we focused on the four members with highest rate increases and what impact this may have on them. He provided an analysis to compare the net change in funding to total payroll and revenues to compare the impact across members.

The Committee discussed if members are concerned with the increase and impact on their budget, it may be best for them to contact Monterey County Office of Education as they review and analyze the budgets and discuss their concerns and come up with a plan together.

**5. Yacht Award of Excellence Program**

David Bolton presented an update on the proposed program that has been discussed at past meetings. He made some revisions to the benchmarks for the criteria to receive the award. It was discussed that if these benchmarks are met the district would also receive double their Matching Safety Funds.

The Committee recommended designing trainings to the injury trends each district is having and adding a bullet for other safety-related training for flexibility. The Committee feels this program is a great idea to get employees engaged and improve their safety.

Motion was made to approve the Yacht Award of Excellence Program and present to the Board of Directors.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Ana Aguillon	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 0</b>		
AYES: Veronica Flournoy, Ana Aguillon, Yvonne Perez, Patricia Garfoot, Colleen Stanley		
ABSENT: 0		

**6. Executive Committee Members Terms Ending June 30, 2023**

Marcus Beverly reported that two Executive Committee terms are expiring, President Colleen Stanley, and Vice-President Veronica Flournoy. Solicitations were sent out to the Board members for interest in serving on the Executive Committee. Becky Moore of Santa Rita USD expressed interest.

Motion was made to nominate Becky Moore of Santa Rita USD to the Executive Committee and slate nomination for Colleen Stanley of MCOE to continue to serve on the Executive Committee. These nominations will be recommended to the Board of Directors.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Ana Aguillon	<b>MOTION CARRIED</b>
<b>AYES: 5</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 0</b>		
AYES: Veronica Flournoy, Ana Aguillon, Yvonne Perez, Patricia Garfoot, Colleen Stanley		
ABSENT: 0		

**H. CLOSING COMMENTS**

Marcus Beverly mentioned the May 10<sup>th</sup> Board of Directors meeting will be held in person at the MERMA office as well as via Zoom.

**I. UPCOMING MEETING**

Board of Directors Meeting – May 10, 2023

**J. ADJOURNMENT**

Colleen Stanley adjourned the meeting at 2:59 p.m.

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Colleen Stanley, President: \_\_\_\_\_



Marcus Beverly, Executive Director: \_\_\_\_\_



Date: \_\_\_\_\_

8/23/2023