



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

[www.merma.org](http://www.merma.org)

## **BOARD OF DIRECTORS MINUTES May 10, 2023**

The Board of Directors of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on May 10, 2023, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

### **Board of Directors Present**

Colleen Stanley, President, MCOE  
Veronica Flournoy, Vice-President, Spreckels USD  
Ana Aguillon, Secretary, Salinas UHSD  
Yvonne Perez, Carmel USD  
Tracie Corpuz, Washington USD  
Lisa Gering, Big Sur USD – *via Zoom*  
Patricia Garfoot, King City USD – *Arrived after roll call*  
Becky Moore, Santa Rita USD – *Arrived after roll call*  
Sherrie Castellanos, SMCJUHSD – *Arrived after roll call via Zoom*  
Sandra Shreve, Mission USD – *Arrived after roll call via Zoom*

### **Board of Directors Absent**

Lindsay Lopez, Bradley USD  
Martha Contreras, Chualar USD  
Joannie Lumbra, Gonzales USD  
Michelle Ross, Graves USD  
Annette Mooneyham, Greenfield USD  
Daniel Stonebloom, Lagunita USD  
Joshua Jorn, Pacific Grove USD  
Susana Mancera-Juarez, Salinas City Elementary SD  
Josh Van Norman, San Antonio USD  
Catherine Reimer, San Ardo USD  
Jessica Riley, San Lucas USD  
Dr. Conny Santa Cruz, Soledad USD

### **Guests and Staff Present**

Jacinto Acosta Bernal, McGilloway, Ray, Brown & Kaufman – *via Zoom*  
Marlene Richardson, Intercare  
Connie Hampson, Intercare  
Marcus Beverly, Alliant  
Matt Gowan, Alliant  
David Bolton, MERMA  
Angela Murguia, MERMA  
Hallie Pacheco, MERMA

**A. CALL TO ORDER**

Colleen Stanley called the meeting to order at 1:31 p.m.

**B. ROLL CALL**

Present: Colleen Stanley, Veronica Flournoy, Ana Aguillon, Yvonne Perez, Tracie Corpuz, Lisa Gering

Six Board members present, and sixteen Board members absent. Since a quorum of the Board was not present, the Executive Committee is empowered to act as the governing body on all matters to be considered at the meeting. A quorum of the Executive Committee was present.

**C. APPROVAL OF AGENDA AS POSTED**

Motion to approve the agenda as posted.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Ana Aguillon	<b>MOTION CARRIED</b>
<b>AYES: 6</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>AYES:</b> Veronica Flournoy, Ana Aguillon, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Lisa Gering		<b>ABSENT: 16</b>
<b>ABSENT:</b> Lindsay Lopez, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz, Patricia Garfoot, Becky Moore, Sherrie Castellanos, Sandra Shreve		

**D. PUBLIC COMMENTS**

None

**E. CONSENT CALENDAR**

The following items were presented:

1. Board of Directors Minutes – October 26, 2022
2. Treasurer’s Report – March 2023

Motion to approve items 1 and 2 on the Consent Calendar with a single motion as presented.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Yvonne Perez	<b>MOTION CARRIED</b>
<b>AYES: 6</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>AYES:</b> Veronica Flournoy, Yvonne Perez, Ana Aguillon, Colleen Stanley, Tracie Corpuz, Lisa Gering		<b>ABSENT: 16</b>
<b>ABSENT:</b> Lindsay Lopez, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz, Patricia Garfoot, Becky Moore, Sherrie Castellanos, Sandra Shreve		

**F. ADMINISTRATIVE REPORTS**

**1. President’s Report**

Colleen Stanley commented that we thoroughly enjoyed the goodbye luncheon for Veronica Flournoy. We wish her well during her retirement and will miss her immensely and thank her for her service.

## **2. Pool Administrator's Report**

Marcus Beverly mentioned to the Board that MERMA has been sprucing up and brightening the office. New audio/video technology in the boardroom, painted the interior and new pictures on the walls.

*Patricia Garfoot arrived at the meeting.*

## **3. Claims Administrator's Report**

Connie Hampson of Intercare presented the following reports:

- Annual and Monthly Claim Results – April 2023
- New Claim Analysis Received FYTD – as of 4/30/23
- Frequency & Severity Reports FYTD Claims Reported – as of 4/30/23
- Claim Closing Analysis FYTD – as of 4/30/23
- Net Reserve Changes – FYTD – as of 4/30/23
- MERMA Company Nurse Results – April 2023
- MERMA Bill Review Results – April 2023

*Becky Moore arrived at the meeting.*

*Sherrie Castellanos joined the meeting via Zoom.*

## **4. Loss Control Report**

David Bolton, MERMA's Loss Control Manager, provided an update on training and support, ergonomics, current claim stats as well as Matching Safety Funds. He reminded the members that summer is a good time to plan training for their employees and he is available to help with any training needs. He also mentioned that we would like to provide a continuing education training session through Lozano Smith. He will send an email taking a poll to see what type of training our members may be interested in.

## **5. Board of Directors Report**

Nothing to report.

## **G. FINANCIAL REPORTS**

### **1. Financial Statements for Period Ending March 31, 2023**

Jacinto Acosta Bernal of McGilloway, Ray, Brown & Kauffman presented the Financial Statements for Period Ending March 31, 2023.

Motion to accept and file the Financial Statements for Period Ending March 31, 2023, as presented.

<b>MOTION:</b> Ana Aguillon	<b>SECONDED:</b> Yvonne Perez	<b>MOTION CARRIED</b>
<b>AYES: 9</b>	<b>NOES: 0</b>	<b>ABSENT: 13</b>
<b>ABSTAIN: 0</b>		
<b>AYES:</b>	Ana Aguillon, Yvonne Perez, Veronica Flournoy, Colleen Stanley, Tracie Corpuz, Lisa Gering, Patricia Garfoot, Becky Moore, Sherrie Castellanos	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz, Sandra Shreve	

**H. JPA BUSINESS**

**1. Workers' Compensation Excess Insurance Proposal FY 2023-24**

Matt Gowan presented the Workers' Compensation Excess Insurance Renewal Proposal for FY 2023-24 with a 5% rate increase over expiring for the first layer of excess. He mentioned the second layer of excess insurance for the \$500,000 – Statutory, with Safety National, was approved at the last Executive Committee meeting.

Motion to approve the Workers' Compensation Excess Insurance for FY 2023-24 with a Self-Insured Retention of \$50,000 with State National for the first layer of excess as presented.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Ana Aguillon	<b>MOTION CARRIED</b>
<b>AYES: 9</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 13</b>		
<b>AYES:</b>	Veronica Flournoy, Ana Aguillon, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Lisa Gering, Patricia Garfoot, Becky Moore, Sherrie Castellanos	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz, Sandra Shreve	

*Sandra Shreve joined the meeting via Zoom.*

**2. Intercare Revised 3-Year Cost Proposal**

Marcus Beverly presented Intercare's Revised 3-Year Cost Proposal and stated the revision is to increase Claims Assistant staffing to 2 full time employees to work in the MERMA office. The fee has increased 5% for the revised staffing.

Motion made to approve the Intercare Revised 3-Year Cost Proposal as presented.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Sandra Shreve	<b>MOTION CARRIED</b>
<b>AYES: 10</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 12</b>		
<b>AYES:</b>	Veronica Flournoy, Sandra Shreve, Ana Aguillon, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Lisa Gering, Patricia Garfoot, Becky Moore, Sherrie Castellanos	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz	

**3. Operating Budget for FY 2023-24**

Marcus Beverly presented the Operating Budget for FY 2023-24. The total estimated administrative and insurance expenses have increased largely based on members' total payroll increase.

Motion to approve the Operating Budget for FY 2023-24 as presented.

<b>MOTION:</b> Veronica Flournoy	<b>SECONDED:</b> Patricia Garfoot	<b>MOTION CARRIED</b>
<b>AYES: 10</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>ABSENT: 12</b>		
<b>AYES:</b>	Veronica Flournoy, Patricia Garfoot, Ana Aguillon, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Lisa Gering, Becky Moore, Sherrie Castellanos, Sandra Shreve	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz	

**4. Premium Contributions for FY 2023-24**

Marcus Beverly presented the Premium Contributions for FY 2023-24. The overall funding rate has decreased by (-1%), from \$2.3462 to \$2.3176.

Motion to approve the Premium Contributions for FY 2023-24 as presented, at the 80% Confidence Level, \$50,000 SIR, 1.5% discount rate, with a base rate of \$2.3176 per \$100 of payroll.

<b>MOTION:</b> Ana Aguillon	<b>SECONDED:</b> Colleen Stanley	<b>MOTION CARRIED</b>
<b>AYES: 10</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>AYES:</b>	Ana Aguillon, Colleen Stanley, Veronica Flournoy, Yvonne Perez, Tracie Corpuz, Lisa Gering, Patricia Garfoot, Becky Moore, Sherrie Castellanos, Sandra Shreve	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz	

**5. Yacht Award of Excellence Program**

David Bolton presented the program and update to the members and went through the criteria to receive an award. The award includes a trophy, recognition at a board or staff meeting, and doubles the member’s Matching Safety Funds.

Motion to approve the Yacht Award of Excellence Program as presented.

<b>MOTION:</b> Ana Aguillon	<b>SECONDED:</b> Yvonne Perez	<b>MOTION CARRIED</b>
<b>AYES: 10</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>AYES:</b>	Ana Aguillon, Yvonne Perez, Colleen Stanley, Veronica Flournoy, Tracie Corpuz, Lisa Gering, Patricia Garfoot, Becky Moore, Sherrie Castellanos, Sandra Shreve	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz	

**6. Election of Executive Committee Members**

Two members are up for election, President Colleen Stanley and Vice-President Veronica Flournoy. Recommendation from the Executive Committee is to re-elect Colleen Stanley and elect Becky Moore.

Motion to re-elect Colleen Stanley and elect Becky Moore to serve on the Executive Committee July 1, 2023 – June 30, 2025, and to appoint Colleen Stanley as President, Ana Aguillon as Vice-President, and Yvonne Perez as Secretary. For the record, Election of Executive Committee Members and Selection of Officers were combined into one motion.

<b>MOTION:</b> Patricia Garfoot	<b>SECONDED:</b> Tracie Corpuz	<b>MOTION CARRIED</b>
<b>AYES: 10</b>	<b>NOES: 0</b>	<b>ABSTAIN: 0</b>
<b>AYES:</b>	Patricia Garfoot, Tracie Corpuz, Ana Aguillon, Yvonne Perez, Colleen Stanley, Veronica Flournoy, Lisa Gering, Becky Moore, Sherrie Castellanos, Sandra Shreve	
<b>ABSENT:</b>	Lindsay Lopez, Martha Contreras, Joannie Lumbrá, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Joshua Jorn, Susanna Mancera-Juarez, Josh Van Norman, Catherine Reimer, Jessica Riley, Dr. Conny Santa Cruz	

**7. Selection of Officers**

The Board appointed a President, Vice-President , and Secretary. Selection of Officers were combined and included with Election of Executive Committee Members.

**8. Meeting Schedule for FY 2023-24**

Marcus Beverly presented the meeting schedule for FY 2023-24 with discussion and direction given to revise the meeting dates.

**I. CLOSING COMMENTS**

Discussion held regarding issues with Doctors on Duty and getting employees treated in a timely manner. Marlene Richardson of Intercare plans to meet with Doctors on Duty to address issues. Suggestion to look into other options for clinics in the area.

**J. UPCOMING MEETINGS**

Board of Directors Meeting – October 4, 2023, 9:00 a.m. – 3:00 p.m.

**K. ADJOURNMENT**

Colleen Stanley adjourned the meeting at 3:27 p.m.

Colleen Stanley, President: Colleen Stanley

Marcus Beverly, Executive Director: [Signature]

Date: 10/4/23