



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

President

Colleen Stanley
MCOE

Vice President

Ana Aguillon
Salinas Union H.S. Dist.

EXECUTIVE COMMITTEE MEETING

Date: January 24, 2024

Time: 1:30 p.m.

Location: MERMA
76 Stephanie Dr.
Salinas, CA 93901

This meeting will be available via Teleconference/Zoom

<https://alliantinsurance.zoom.us/j/95275551452?pwd=Tmc3QlF1eDN4YzlkUEpnRTdWTmIxZz09>

Teleconference Number: 1-669-900-6833

Meeting ID: 952 7555 1452

Passcode: 805527

This meeting agenda shall be posted at the address of the Teleconference/Zoom locations shown with access for public
via phone: Carmel Unified School District, 4380 Carmel Valley Rd., Carmel, CA 93923
Santa Rita Union School District, 57 Russell Rd., Salinas, CA 93906

A Action

I Information

1 Attached

2 Hand Out

3 Separate Cover

4 Verbal

5 Previously

Mailed

PAGE A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Executive Committee on matters of MERMA that are of interest to them.

I 4

E. CONSENT CALENDAR

All Matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Executive Committee may request any item to be considered separately.

A 1

1. Executive Committee Minutes – August 23, 2023

2. Payment Registers and Board Reports – Aug, Sept, Oct, Nov, Dec 2023

3. Treasurer's Report – September 30, 2023

F. ADMINISTRATIVE REPORTS

1. President's Report

Colleen Stanley will address the Committee on items pertaining to MERMA.

Our mission is to protect the human resources and financial assets of our member districts in order to support the future of public education.

I 4



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| 2. Pool Administrator's Report | I 4 |
| <i>Alliant Insurance Services will update the Executive Committee on matters pertinent to MERMA.</i> | |
| 3. Claims Administrator's Report | I 1 |
| <i>Intercare staff will update the Executive Committee on claims administration activities.</i> | |
| 4. Loss Control Update | I 4 |
| <i>MERMA'S Loss Control Manager will update the Committee on loss control services and activities.</i> | |
| 5. Executive Committee | I 4 |
| <i>The Executive Committee may comment or report on matters or concerns of the JPA.</i> | |

G. FINANCIAL REPORTS

*Time
Certain
2:00 p.m.*

- | | |
|---|-----|
| 1. Audited Financials as of June 30, 2023 | A 1 |
| <i>Gilbert CPAs will present MERMA's audited financials as of June 30, 2023, for the Committee to accept and file or provide direction.</i> | |
| 2. Financial Statements for Period Ending September 30, 2023 | A 1 |
| <i>Jacinto Bernal of McGilloway, Ray, Brown & Kaufman will present the quarterly Financial Statements for the Period Ending September 30, 2023, for the Committee to review, accept and file.</i> | |
| 3. Mechanics Bank Savings Account & Resolution | A 1 |
| <i>The Committee will be asked whether to maintain the Mechanics Bank savings account and if so, pass a Resolution designating authorized individuals.</i> | |

H. JPA BUSINESS

- | | |
|---|-----|
| 1. Contract Renewal Review | A 1 |
| <i>The Committee will receive an update on contracts or agreements up for renewal and approve or provide direction as needed.</i> | |
| <ul style="list-style-type: none"> a. Amador Registry, Inc. – janitorial services, increased fee and new agreement. b. County of Monterey Treasurer-Tax Collector - Addendum to the MOU for Custom Managed Investment Services expires June 30, 2024. | |

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- c. **Gilbert CPAs** – engagement letter for FYE 6/30/24 financial audit.
- d. **McGilloway, Ray, Brown & Kaufman** - Accounting Services Engagement Letter expires June 30, 2024.
- e. **Monterey County Office of Education** - Contract for Fiscal Services, expires June 30, 2024.
- f. **Intercare Lease Agreement** – rent increasing to \$400 per month with additional staff housed in office.
- g. **Alliant Insurance Services** – Pool Administration, Brokerage and Consulting Agreement, Term ends 7/1/24 with two optional years.

2. Nominations for the Executive Committee	A 1
<i>The members will review and may approve a member to replace a vacancy on the Committee.</i>	
3. State of the Market	I 2
<i>The Program Administrators will provide a brief overview of the current state of insurance market with focus on CA public schools and upcoming renewals.</i>	
4. Payroll Estimates for FY 2024/25 Funding	A 1
<i>The Committee will review and approve the payroll inflation factor for Fiscal Year 2024/25 funding or provide direction.</i>	
I. CLOSING COMMENTS	I 4
J. UPCOMING MEETINGS	I 4
<i>Executive Committee Meeting – March 6, 2024, 1:30 p.m.</i>	
K. ADJOURNMENT	I 4

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Hallie Pacheco at Monterey Educational Risk Management Authority (MERMA) at (831) 783-3300.

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The Agenda packet will be posted on the MERMA website at www.merma.org. Documents and material relating to an open session agenda item that are provided to the MERMA Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 76 Stephanie Drive, Salinas, CA 93901. This meeting will be electronically recorded.

Access to some buildings and offices may require routine provisions of identification to building security. However, MERMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3

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