



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

**EXECUTIVE COMMITTEE MINUTES
August 23, 2023**

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on August 23, 2023, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Executive Committee Members Present

Colleen Stanley, President, Monterey County Office of Education
Ana Aguillon, Vice-President, Salinas Union High School District – *Via Zoom*
Becky Moore, Santa Rita Union School District – *Via Zoom*
Yvonne Perez, Secretary, Carmel Unified School District – *Via Zoom*
Patricia Garfoot, King City Union School District – *Via Zoom*

Guests and Staff Present via Zoom/Teleconference

Marcus Beverly, Alliant
Matt Gowan, Alliant – *Via Zoom*
Marlene Richardson, Intercare
Connie Hampson, Intercare
David Bolton, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:35 p.m.

B. ROLL CALL

Present: Colleen Stanley, Ana Aguillon, Becky Moore
Absent: Yvonne Perez, Patricia Garfoot (*both arrived after roll call*)

C. APPROVAL OF AGENDA AS POSTED

Motion was made to approve the agenda as posted.

MOTION: Ana Aguillon	SECONDED: Becky Moore	MOTION CARRIED
AYES: 3 NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Ana Aguillon, Becky Moore, Colleen Stanley		
ABSENT: Yvonne Perez, Patricia Garfoot		

D. PUBLIC COMMENTS

None

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – April 12, 2023
2. Payment Registers and Board Reports – April, May, June, and July 2023
3. Amendment No. 1 to 2022-23 Reinsurance Agreement
4. 2023-24 Reinsurance Agreement with State National Insurance Co.
5. Memorandum of Coverage Form WCOM-23

Motion was made to approve items 1 through 5 as presented with a single motion.

MOTION: Ana Aguillon	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 3	NOES: 0	ABSTAIN: 0
ABSENT: 2		
AYES: Ana Aguillon, Colleen Stanley, Becky Moore		
ABSENT: Yvonne Perez, Patricia Garfoot		

F. ADMINISTRATIVE REPORTS

1. President’s Report

President, Colleen Stanley had nothing to report at this time.

2. Pool Administrator’s Report

Marcus Beverly mentioned we are preparing for the October Board of Directors meeting and would like to get some feedback today from the Committee on topics for discussion. He also mentioned we are sorry to see David Bolton leave MERMA. We will start an active recruitment process.

Matt Gowan mentioned he is hoping to see some of the members at the CAJPA Fall Conference. Alliant is hosting a dinner.

Patricia Garfoot joined the meeting.

3. Claims Administrator’s Report

Connie Hampson of Intercare presented a new report format to show more comparison of data. The following reports were presented:

- Claims Activity for Rolling 13 Months: July 2022 – July 2023
- New Claims Received by District: July 2022 – July 2023
- Pending Open Caseload: July 2022 – July 2023
- Pending Open Caseload by District: as of 7/31/23
- Claim Closing Analysis: July 2022 – July 2023
- Reserve Salvage by District: FYTD – 7/31/23
- Frequency and Severity Reports: FYTD – 7/31/23
- MERMA Company Nurse Results: July 2023
- MERMA Bill Review Results: July 2023

- MERMA Utilization Review Results: July 2023

Ana Aguillon wanted to thank and recognize the Intercare team for all their work with request for authorizations and closing of claims. This is great news for us.

4. Loss Control Report

David Bolton announced he has resigned from MERMA, and his last day will be August 31st. He wanted to thank everyone for their support and stated it has been an honor to represent MERMA and the districts. David also reported on recent loss control activities and updates.

5. Executive Committee

No comments.

Yvonne Perez joined the meeting.

G. FINANCIAL REPORTS

1. Net Position Review

Marcus Beverly presented an estimated Balance Sheet and Profit and Loss Statements along with a Financial Benchmark Performance report for the Committee to review. He discussed MERMA's Net Position and positive results with continued strong performance of the pool. Discussion held.

No action taken on this item. Direction given to model potential member distributions and discussion will continue at the October 4th Board of Directors meeting.

H. JPA BUSINESS

1. Policy Review

The following policies were presented to the Committee for review:

- Claim Policy
- Coverage & Claims Disputes
- Funding Policy
- Records Retention Policy
- Underwriting Policy

Motion was made to approve the revisions and recommendations as presented.

MOTION: Colleen Stanley	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 5	NOES: 0	ABSENT: 0
ABSTAIN: 0		
AYES: Colleen Stanley, Ana Aguillon, Becky Moore, Patricia Garfoot, Yvonne Perez		
ABSENT: 0		

2. Topics for the October Board Meeting

Marcus Beverly stated he is looking for suggestions of topics to be discussed or a legal update at the meeting. Discussion held.

I. CLOSING COMMENTS

None

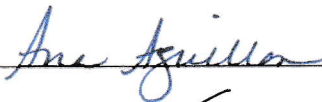
J. UPCOMING MEETINGS

Board of Directors Meeting – October 4, 2023
Executive Committee Meeting – November 1, 2023

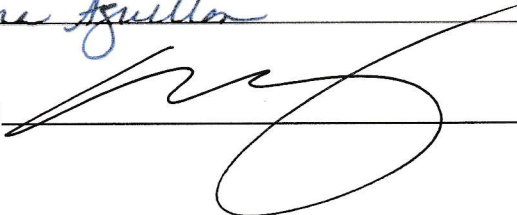
K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 3:06 p.m.

Ana Aguillon, Vice President:



Marcus Beverly, Executive Director:



Date: 2/7/2024