



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

EXECUTIVE COMMITTEE MINUTES

January 24, 2024

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on January 24, 2024, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Executive Committee Members Present

Ana Aguillon, Vice-President, Salinas Union High School District
Yvonne Perez, Secretary, Carmel Unified School District – *Via Zoom*
Becky Moore, Santa Rita Union School District – *Via Zoom*
Colleen Stanley, President, Monterey County Office of Education – *Arrived after roll call via Zoom*

Guests and Staff Present

Nikki Herring, Salinas City Elementary School District
Marcus Beverly, Alliant
Matt Gowan, Alliant – *Via Zoom*
Marlene Richardson, Intercare
Connie Hampson, Intercare
Agnes Hoerberling, Intercare
Jeff Trussler, Intercare
Bob Green, Gilbert CPAs – *Via Zoom*
Jacinto Acosta Bernal, McGilloway, Ray, Brown & Kaufman
Maria Lorenzana, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Ana Aguillon called the meeting to order at 1:34 p.m.

B. ROLL CALL

Present: Ana Aguillon, Yvonne Perez, Becky Moore
Absent: Colleen Stanley (*arrived after roll*)

C. APPROVAL OF AGENDA AS POSTED

Motion was made to approve the agenda as posted.

| | | |
|--|------------------------------|-----------------------|
| MOTION: Yvonne Perez | SECONDED: Becky Moore | MOTION CARRIED |
| AYES: 3 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 1 | | |
| AYES: Yvonne Perez, Becky Moore, Ana Aguillon, | | |
| ABSENT: Colleen Stanley | | |

D. PUBLIC COMMENTS

None

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – August 23, 2023
2. Payment Registers and Board Reports – Aug, Sept, Oct, Nov, Dec 2023
3. Treasurer’s Report – September 30, 2023

Motion was made to approve items 1 through 3 as presented with a single motion.

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|--|------------------------------|-----------------------|
| MOTION: Yvonne Perez | SECONDED: Becky Moore | MOTION CARRIED |
| AYES: 3 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 1 | | |
| AYES: Yvonne Perez, Becky Moore, Ana Aguillon, | | |
| ABSENT: Colleen Stanley | | |

F. ADMINISTRATIVE REPORTS

1. President’s Report

President, Colleen Stanley was absent at this time.

2. Pool Administrator’s Report

Marcus Beverly reported that Maria Lorenzana has come back to MERMA as the Loss Control Manager. He also mentioned that one of the Intercare Claims Adjusters has retired and a new replacement was hired.

3. Claims Administrator’s Report

Marlene Richardson of Intercare gave an update on the new Senior Claims Adjuster that was recently hired.

Connie Hampson of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: December 2022 – December 2023
- New Claims Received by District: December 2022 – December 2023
- Pending Open Caseload: December 2022 – December 2023
- Pending Open Caseload by District: as of 12/31/23
- Rolling 13 Month Closing Rate: December 2022 – December 2023
- Reserve Salvage by District: FYTD – 12/31/23
- Frequency and Severity Reports: FYTD – 12/31/23
- MERMA Company Nurse Results: December 2023
- MERMA Bill Review Results: FYTD – 12/31/23
- MERMA Utilization Review Results: FYTD – 12/31/23

Discussion held regarding the wait time for injured employees to be seen at Workwell.

4. Loss Control Report

Maria Lorenzana, MERMA's Loss Control Manager provided an update on loss control services. She mentioned she is in the process of getting re-certified as a CPR/First Aid/AED trainer and will be available for training by February.

5. Executive Committee

Ana Aguillon wished everyone a Happy Near Year and nice to see you again.

Colleen Stanley joined the meeting via Zoom.

G. FINANCIAL REPORTS

1. Audited Financials as of June 30, 2023

Motion was made to accept and file the Audited Financials as of June 30, 2023, as presented by Bob Green of Gilbert CPAs.

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| MOTION: Ana Aguillon | SECONDED: Yvonne Perez | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Ana Aguillon, Yvonne Perez, Becky Moore, Colleen Stanley | | |
| ABSENT: 0 | | |

2. Financial Statements for Period Ending September 30, 2023

Motion was made to accept and file the Financial Statements for Period Ending September 30, 2023, as presented by Jacinto Acosta Bernal of McGilloway, Ray, Brown & Kaufman.

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| MOTION: Ana Aguillon | SECONDED: Yvonne Perez | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Ana Aguillon, Yvonne Perez, Becky Moore, Colleen Stanley | | |
| ABSENT: 0 | | |

3. Mechanics Bank Savings Account & Resolution

Action was taken to close the Mechanics Bank Public Money Market Savings Account.

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| MOTION: Yvonne Perez | SECONDED: Colleen Stanley | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Yvonne Perez, Colleen Stanley, Ana Aguillon, Becky Moore | | |
| ABSENT: 0 | | |

H. JPA BUSINESS

1. Contract Renewal Review

Motion was made to approve the following contracts as presented:

- Amador Registry, Inc.
- Gilbert CPAs

- McGilloway, Ray, Brown & Kaufman
- MCOE

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|--|------------------------------|-----------------------|
| MOTION: Yvonne Perez | SECONDED: Becky Moore | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Yvonne Perez, Becky Moore, Ana Aguillon, Colleen Stanley | | |
| ABSENT: 0 | | |

1.g. Contract Renewal Review - Alliant Insurance Services

Motion was made to approve the optional year on the Alliant Insurance Contract for FY 2024/25 with an increase of 3.03% based on the California CPI.

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| MOTION: Becky Moore | SECONDED: Ana Aguillon | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Becky Moore, Ana Aguillon, Yvonne Perez, Colleen Stanley | | |
| ABSENT: 0 | | |

2. Nominations for the Executive Committee

Motion was made to appoint Nikki Herring of Salinas City Elementary School District to fill the vacancy on the Executive Committee through June 30, 2024, due to Patricia Garfoot’s retirement.

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| MOTION: Colleen Stanley | SECONDED: Ana Aguillon | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Colleen Stanley, Ana Aguillon, Becky Moore, Yvonne Perez | | |
| ABSENT: 0 | | |

3. State of the Market

Matt Gowan presented an overview of the current state of the insurance market to the Executive Committee.

4. Payroll Estimates for FY 2024/25 Funding

Motion was made for Colleen Stanley and Matt Gowan to estimate the final payroll increase amount for the FY 2024/25 funding.

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| MOTION: Yvonne Perez | SECONDED: Ana Aguillon | MOTION CARRIED |
| AYES: 4 | NOES: 0 | ABSTAIN: 0 |
| ABSENT: 0 | | |
| AYES: Yvonne Perez, Ana Aguillon, Becky Moore, Colleen Stanley | | |
| ABSENT: 0 | | |

I. CLOSING COMMENTS

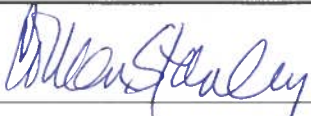
Marcus Beverly mentioned that Nikki Herring will now need to file Form 700.

J. UPCOMING MEETING

Executive Committee Meeting – March 6, 2024

K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 3:31 p.m.

Colleen Stanley, President: 

Marcus Beverly, Executive Director: 

Date: 3/6/24