



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

BOARD OF DIRECTORS MINUTES May 1, 2024

The Board of Directors of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on May 1, 2024, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Board of Directors Present

Colleen Stanley, President, MCOE
Yvonne Perez, Secretary, Carmel USD – *Via Zoom*
Nikki Herring, Salinas City Elementary SD
Tracie Corpuz, Washington USD
Jeremy Shipman, SMCJUHSD – *Via Zoom*
Bernard Burchette, Spreckels USD – *Joined via Zoom after roll call*
Josh Jorn, Pacific Grove USD – *Joined via Zoom after roll call*
Ana Aguillon, Vice President, Salinas UHSD – *Joined via Zoom after roll call*

Board of Directors Absent

Lisa Gering, Big Sur USD
Josh Van Norman, Bradley USD
Martha Contreras, Chualar USD
Joannie Lumbrá, Gonzales USD
Michelle Ross, Graves USD
Annette Mooneyham, Greenfield USD
Betty Medina, King City USD
Daniel Stonebloom, Lagunita USD
Sandra Shreve, Mission USD
Amy Sweet, San Antonio USD
Catherine Reimer, San Ardo USD
Tim Vanoli, San Lucas USD
Becky Moore, Santa Rita USD
Letty Diaz, Soledad USD

Guests and Staff Present

Jacinto Acosta Bernal, McGilloway, Ray, Brown & Kaufman
Marlene Richardson, Intercare
Connie Hampson, Intercare
Marcus Beverly, Alliant
Matt Gowan, Alliant – *Via Zoom*
Maria Lorenzana, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:30 p.m.

B. ROLL CALL

Present: Colleen Stanley, Yvonne Perez, Nikki Herring, Tracie Corpuz, Jeremy Shipman

Five Board members present, and seventeen Board members absent. Since a quorum of the Board was not present, the Executive Committee is empowered to act as the governing body on all matters to be considered at the meeting. A quorum of the Executive Committee was present.

C. APPROVAL OF AGENDA AS POSTED

Motion to approve the agenda as posted.

MOTION: Nikki Herring	SECONDED: Yvonne Perez	MOTION CARRIED
AYES: 5	NOES: 0	ABSTAIN: 0
ABSENT: 17		
AYES: Nikki Herring, Yvonne Perez, Colleen Stanley, Jeremy Shipman, Tracie Corpuz		
ABSENT: Bernard Burchette, Josh Jorn, Ana Aguillon, Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz		

D. PUBLIC COMMENTS

None

Bernard Burchette joined the meeting via Zoom.

Josh Jorn joined the meeting via Zoom.

E. CONSENT CALENDAR

The following item was presented:

1. Board of Directors Minutes – October 4, 2023

Motion to approve the Consent Calendar as presented.

MOTION: Yvonne Perez	SECONDED: Jeremy Shipman	MOTION CARRIED
AYES: 7	NOES: 0	ABSTAIN: 0
ABSENT: 15		
AYES: Yvonne Perez, Jeremy Shipman, Nikki Herring, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn		
ABSENT: Ana Aguillon, Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz		

F. ADMINISTRATIVE REPORTS

1. President's Report

Nothing to report.

2. Pool Administrator's Report

Marcus Beverly reported that MERMA will be going through the CAJPA Accreditation process again starting in July. It is a very comprehensive audit of how MERMA is doing and operating. He reminded the members of the CAJPA Fall Conference in September and encouraged them to attend.

3. Claims Administrator's Report

Connie Hampson of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: Ending 3/31/24
- New Claims Received by District: March 2023 – March 2024
- Pending Open Caseload: March 2023 – March 2024
- Pending Open Caseload by District: as of 3/31/24
- Rolling 13 Month Closing Rate: Ending 3/31/24
- Reserve Salvage by District: FYTD – 3/31/24
- Frequency and Severity Reports: FYTD – 3/31/24
- Company Nurse Results: March 2024
- Bill Review Results: FYTD – 3/31/24
- Utilization Review Results: March 2024
- Utilization Review Results FYTD – 3/31/24

Ana Aguillon joined the meeting via Zoom.

4. Loss Control Report

Maria Lorenzana provided an overview of activities over the last three months.

- CPR/First Aid/AED Training
- Ergonomics and Chair Placements
- MERMA Newsletter
- Research Crisis Intervention Programs
- Finalized Workplace Violence Prevention Program (WVPP) Template
- Resources for WVPP training
- Attended PARMA and EWC&R Conferences
- Matching Safety Funds
- EAGLE Lifts purchased and issued

Discussion held regarding training to meet requirements of the Workplace Violence Prevention Program.

5. Board of Directors Report

Nothing to report.

G. FINANCIAL REPORTS

1. Financial Statements for Period Ending March 31, 2024

Jacinto Acosta Bernal of McGilloway, Ray, Brown & Kaufman presented the Financial Statements for Period Ending March 31, 2024.

Motion to accept and file the Financial Statements for Period Ending March 31, 2024, as presented.

MOTION: Nikki Herring	SECONDED: Jeremy Shipman	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Nikki Herring, Jeremy Shipman, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn, Ana Aguillon	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz	

H. JPA BUSINESS

1. Workers' Compensation Excess Insurance Proposal FY 2024-25

Matt Gowan presented the Workers' Compensation Excess Insurance Renewal Proposal for FY 2024-25. The second layer of excess \$500,000 – Statutory with Safety National was approved by the Executive Committee at their April 3rd meeting.

Motion to approve the Workers' Compensation Excess Insurance for FY 2024-25 as presented with a Self-Insured Retention of \$50,000 with State National for the first layer of excess, \$50,000-\$500,00.

MOTION: Jeremy Shipman	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Jeremy Shipman, Ana Aguillon, Nikki Herring, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz	

2. Operating Budget for FY 2024-25

Marcus Beverly presented the Operating Budget for FY 2024-25 and mentioned there was a slight change from what was presented at the April Executive Committee meeting. The Excess Insurance renewal came in lower than expected so the amount was decreased in the budget.

Motion to approve MERMA's Operating Budget as presented for FY 2024-25.

MOTION: Ana Aguillon	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Ana Aguillon, Nikki Herring, Jeremy Shipman, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbra, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz	

3. Premium Contributions for FY 2024-25

Marcus Beverly presented the Premium Contributions for FY 2024-25. While the excess insurance was slightly less than budgeted it was not enough to change the estimates previously provided.

Motion to approve the Premium Contributions for FY 2024-25 as presented based on an 80% Confidence Level (CL), \$50,000 Self Insured Retention (SIR) and 1.5% discount rate, with a base rate of \$2.3277 per \$100 of payroll.

MOTION: Ana Aguillon	SECONDED: Jeremy Shipman	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Ana Aguillon, Jeremy Shipman, Nikki Herring, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbr, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz	

4. Crisis Intervention Training

An update and overview of two Crisis Intervention Training Programs was provided to the Board.

- Handle With Care – Schools and Special Ed Training
- ProACT General Information for In-Service Instructors

No action taken on this item. Discussion and research will continue.

5. Election of Executive Committee Members

Three members are up for election, Vice President Ana Aguillon, Secretary Yvonne Perez, and Member Nikki Herring. Recommendation from the Executive Committee is to re-elect these members and elect Bernard Burchette as an Intern Executive Committee member.

Motion to re-elect Vice President Ana Aguillon, Secretary Yvonne Perez, and Member Nikki Herring to continue to serve on the Executive Committee from July 1, 2024, to June 30, 2026, and to elect Bernard Burchette to serve as an Intern Executive Committee member.

MOTION: Jeremy Shipman	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Jeremy Shipman, Ana Aguillon, Nikki Herring, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Bernard Burchette, Josh Jorn	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbr, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet, Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz	

6. Meeting Schedule for FY 2024-25

Marcus Beverly presented the meeting schedule for FY 2024-25 with suggested revised dates. Moving some of the meeting dates to later in the month will be helpful in presenting insurance quotes, claims reporting and financials. The schedule was initially approved by the Executive Committee at their March 6, 2024, meeting.

Motion made to revise the meeting dates as presented for March, April, and May and to add a meeting date for December.

MOTION: Nikki Herring	SECONDED: Yvonne Perez	MOTION CARRIED
AYES: 8	NOES: 0	ABSTAIN: 0
ABSENT: 14		
AYES:	Nikki Herring, Yvonne Perez, Colleen Stanley, Tracie Corpuz, Jeremy Shipman, Bernard Burchette, Josh Jorn, Ana Aguillon	
ABSENT:	Lisa Gering, Josh Van Norman, Martha Contreras, Joannie Lumbr, Michelle Ross, Annette Mooneyham, Betty Medina, Daniel Stonebloom, Sandra Shreve, Amy Sweet,	

Catherine Reimer, Tim Vanoli, Becky Moore, Letty Diaz

I. CLOSING COMMENTS

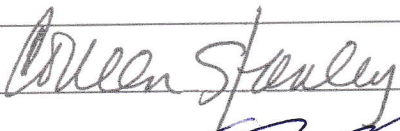
No closing comments.

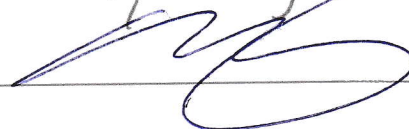
J. UPCOMING MEETINGS

Board of Directors Meeting – October 2, 2024, 9:00 a.m. – 3:00 p.m.
Location: InterContinental The Clement Hotel Monterey

K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 2:57 p.m.

Colleen Stanley, President: 

Marcus Beverly, Executive Director: 

Date: 10/14/24