



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

**EXECUTIVE COMMITTEE MINUTES
December 11, 2024**

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on December 11, 2024, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Executive Committee Members Present

Colleen Stanley, President, Monterey County Office of Education
Ana Aguillon, Vice-President, Salinas Union High School District
Nikki Herring, Salinas City Elementary School District
Yvonne Perez, Secretary, Carmel Unified School District – *Arrived after roll call Via Zoom*

Executive Committee Members Absent

Bernard Burchette, Spreckels Union School District

Guests and Staff Present

Ana Perez, Gonzales Unified School District - *Via Zoom*
Steve McDougall, Salinas Valley Federation of Teachers
Jacinto Acosta Bernal, McGilloway, Ray, Brown & Kaufman
Marlene Richardson, Intercare
Connie Hampson, Intercare
Marcus Beverly, Alliant
Maria Lorenzana, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:31 p.m.

B. ROLL CALL

Present: Colleen Stanley, Ana Aguillon, Nikki Herring
Absent: Yvonne Perez, Bernard Burchette

C. APPROVAL OF AGENDA AS POSTED

Motion made to approve the agenda as posted.

MOTION: Ana Aguillon	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 3	NOES: 0	ABSTAIN: 0
AYES: Ana Aguillon, Nikki Herring, Colleen Stanley		ABSENT: 2
ABSENT: Yvonne Perez, Bernard Burchette		

Yvonne Perez joined the meeting via Zoom.

D. PUBLIC COMMENTS

Steve McDougall, President EC/TK-12 Division Council of Locals of the Salinas Valley Federation of Teachers voiced concerns in regard to a teacher injured at work.

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – August 7, 2024
2. Payment Registers and Board Reports – July, August, September, October, and November 2024
3. Treasurer’s Report – September 30, 2024
4. MacLeod Watts Engagement Letter – OPEB Actuarial Valuation Services
5. Pitney Bowes Lease Agreement
6. Amendment No. 1 to Service Agreement Dated July 1, 2023 - Intercare

Motion made to approve items 1 through 6 as presented with a single motion.

MOTION: Ana Aguillon	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 0
AYES: Ana Aguillon, Nikki Herring, Yvonne Perez, Colleen Stanley		ABSENT: 1
ABSENT: Bernard Burchette		

F. ADMINISTRATIVE REPORTS

1. President’s Report

Nothing to report.

2. Pool Administrator’s Report

Marcus Beverly thanked everyone for their hard work over the year.

3. Claims Administrator’s Report

Connie Hampson of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: Ending 11/30/24
- New Claims Received by District: November 2023 – November 2024
- Pending Open Caseload: November 2023 – November 2024
- Pending Open Caseload by District as of 11/30/24
- Rolling 13 Month Closing Rate as of 11/30/24
- Reserve Salvage by District: FYTD – 11/30/24
- Frequency and Severity Reports: FYTD – 11/30/24
- Company Nurse Results: November 2024

- Bill Review Results: FYTD – 7/1/24 – 11/30/24
- Utilization Review Results: November 2024
- Utilization Review Results FYTD – 7/31/24 – 11/30/24

4. Loss Control Report

Maria Lorenzana reported on recent Loss Control activity. She mentioned she received requests from two districts to initiate the Shoes for Crews Program. Discussion held regarding criteria for the Shoes for Crews Program.

5. Executive Committee

No comments.

G. FINANCIAL REPORTS

1. Financial Statements for Period Ending September 30, 2024

Jacinto Acosta Bernal of McGilloway, Ray, Brown & Kaufman presented the Financial Statements for Period Ending September 30, 2024.

Motion to accept and file the Financial Statements for Period Ending September 30, 2024, as presented.

MOTION: Ana Aguillon	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 0
AYES: Ana Aguillon, Nikki Herring, Yvonne Perez Colleen Stanley		ABSENT: 1
ABSENT: Bernard Burchette		

H. JPA BUSINESS

1. Underwriting Policy

Marcus Beverly presented an updated Underwriting Policy that includes language to address current members as suggested as part of the CAJPA Re-Accreditation process.

Motion to approve the updated Underwriting Policy as presented.

MOTION: Nikki Herring	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 4	NOES: 0	ABSTAIN: 0
AYES: Nikki Herring, Ana Aguillon, Yvonne Perez, Colleen Stanley		ABSENT: 1
ABSENT: Bernard Burchette		

2. Options for Use of Net Position

Discussion continued regarding MERMA's positive Net Position. Direction given to schedule a Special Board of Directors meeting on January 22, 2025, to discuss dividend options with the full Board. This date was initially scheduled for an Executive Committee meeting and is being changed to a Special Board of Directors meeting.

3. Board Meeting Follow Up

Follow up discussion regarding topics and interest in presentations at the October Board meeting. The Committee expressed interest in having another presentation of the Cover and Care Program via Zoom and invite District HR staff. Also, discussed funding allocation for the Shoes for Crews Program. This item will be placed on the Special Board of Directors meeting agenda.

I. CLOSING COMMENTS


Discussed training sessions to be held at MCOE on January 27, 2025. MERMA and Intercare will provide Workers' Compensation 101 and Incident Investigation training.

J. UPCOMING MEETINGS

Special Board of Directors Meeting – January 22, 2025, 1:30 p.m.
Executive Committee Meeting – March 19, 2025, 1:30 p.m.

K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 3:03 p.m.

Colleen Stanley, President: 

Marcus Beverly, Executive Director: 

Date: 3/19/25