



P.O. Box 3320, Salinas, CA 93912

www.merma.org

SPECIAL BOARD OF DIRECTORS MINUTES
January 22, 2025

The Board of Directors of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on January 22, 2025, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Board of Directors Present

Colleen Stanley, President, MCOE
Ana Aguillon, Vice President, Salinas UHSD
Yvonne Perez, Secretary, Carmel USD
Bernard Burchette, Spreckels USD
Irene Kahn, Big Sur USD
Joannie Lumbra, King City USD
Claudia Arellano, Santa Rita USD
Jeremy Shipman, SMCJUHSD
Amy Sweet, San Antonio USD

Board of Directors Absent

Josh Van Norman, Bradley USD
Martha Contreras, Chualar USD
Ana Perez, Gonzales USD
Michelle Ross, Graves USD
Annette Mooneyham, Greenfield USD
Daniel Stonebloom, Lagunita USD
Dr. Ricardo Espinoza, Mission USD
Joshua Jorn, Pacific Grove USD
Nikki Herring, Salinas City Elementary SD
Catherine Reimer, San Ardo USD
Lizsette Jimenez, San Lucas USD
Sarah Dougherty, Soledad USD
Tracie Corpuz, Washington USD

Guests and Staff Present

Janet Pacheco, Gonzales USD
Wendy Rianda, King City USD
Roseanna Guerrero, SMCJUHSD
Jim Marta, CAJPA Representative
Raul Hernandez, Gilbert CPAs
Amanda Jamerson, Gilbert CPAs
Collin Linder, McGilloway, Ray, Brown & Kaufman
Marlene Richardson, Intercare
Connie Hampson, Intercare
Marcus Beverly, Alliant

Guests and Staff Present (continued)

Matt Gowan, Alliant
Maria Lorenzana, MERMA
Angela Murguia, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:33 p.m.

B. ROLL CALL

Present: Colleen Stanley, Ana Aguillon, Yvonne Perez, Bernard Burchette, Irene Kahn, Joannie Lumbrá, Claudia Arellano, Jeremy Shipman, Amy Sweet

Nine Board members present, and thirteen Board members absent. Since a quorum of the Board was not present, the Executive Committee is empowered to act as the governing body on all matters to be considered at the meeting. A quorum of the Executive Committee was present.

C. APPROVAL OF AGENDA AS POSTED

Motion to approve the agenda as posted.

MOTION: Jeremy Shipman	SECONDED: Ana Aguillon	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0
ABSENT: 13		
AYES:	Jeremy Shipman, Ana Aguillon, Colleen Stanley, Yvonne Perez, Bernard Burchette, Irene Kahn, Joannie Lumbrá, Claudia Arellano, Amy Sweet	
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizette Jimenez, Sarah Dougherty, Tracie Corpuz	

D. PUBLIC COMMENTS

None

E. CONSENT CALENDAR

The following item was presented:

1. Board of Directors Minutes – October 2, 2024

Hallie Pacheco of MERMA mentioned there was a typo on page 5 of the minutes with the last name Jordan and needs to be corrected to Jorn.

Motion to approve the Consent Calendar with the correction.

MOTION: Ana Aguillon	SECONDED: Jeremy Shipman	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0
ABSENT: 13		
AYES:	Ana Aguillon, Jeremy Shipman, Colleen Stanley, Yvonne Perez, Bernard Burchette, Irene Kahn, Joannie Lumbrá, Claudia Arellano, Amy Sweet	
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizette Jimenez, Sarah Dougherty, Tracie Corpuz	

F. ADMINISTRATIVE REPORTS

1. President's Report

Nothing to report.

2. Pool Administrator's Report

Nothing to report.

3. CAJPA Accreditation Report

Jim Marta, Accreditation Program Manager, presented the CAJPA Accreditation Report. MERMA has met the highest level of Accreditation with Excellence.

The Board thanked Hallie Pacheco and Marcus Beverly for their work going through the accreditation process.

Motion to accept and file the CAJPA Accreditation Report as presented.

MOTION:	Ana Aguillon	SECONDED:	Yvonne Perez	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0	ABSENT: 13	
AYES:	Ana Aguillon, Yvonne Perez, Jeremy Shipman, Colleen Stanley, Bernard Burchette, Irene Kahn, Joannie Lumbra, Claudia Arellano, Amy Sweet			
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizsette Jimenez, Sarah Dougherty, Tracie Corpuz			

Moved ahead to Item F.5

5. Loss Control Report

Maria Lorenzana reported that Bradley, Graves, Lagunita, Mission, San Lucas and San Antonio School Districts had no injuries over the last calendar year. She also reminded the members about the upcoming Incident Investigation and Workers' Comp 101 training to be held at MCOE.

6. Board of Directors Report

Nothing to report.

G. FINANCIAL REPORTS

1. Audited Financials as of June 30, 2024

Raul Hernandez and Amanda Jamerson of Gilbert CPAs presented the Audited Financials as of June 30, 2024, and the Communications with Those Charged with Governance.

Motion to accept and file the Audited Financials as of June 30, 2024, as presented.

MOTION: Yvonne Perez	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0
ABSENT: 13		
AYES:	Yvonne Perez, Colleen Stanley, Ana Aguillon, Jeremy Shipman, Bernard Burchette, Irene Kahn, Joannie Lumbra, Claudia Arellano, Amy Sweet	
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizette Jimenez, Sarah Dougherty, Tracie Corpuz	

Moved back to Item F.4

4. Claims Administrator's Report

Connie Hampson of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: Ending 12/31/24
- New Claims Received by District: Dec 2023 – Dec 2024
- Pending Open Caseload: Dec 2023 – Dec 2024
- Pending Open Caseload by District: as of 12/31/24
- Pending Open Claim Count by District: Dec 2023 – Dec 2024
- Rolling 13 Month Closing Rate: Ending 12/31/24
- Reserve Salvage by District: FYTD – 12/31/24
- Frequency and Severity Reports: FYTD – 12/31/24
- Company Nurse Results: December 2024
- Bill Review Results: December 2024
- Bill Review Results: FYTD – 12/31/24
- Utilization Review Results: December 2024
- Utilization Review Results FYTD – 12/31/24

G. FINANCIAL REPORTS (continued)

2. Options for Use of Net Position

At the last Executive Committee meeting, the Committee gave direction to schedule a Special Board of Directors meeting to discuss dividend options with the full Board. Discussion held.

Motion to approve a dividend in the amount of \$3 million.

MOTION: Ana Aguillon	SECONDED: Yvonne Perez	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0
ABSENT: 13		
AYES:	Ana Aguillon, Yvonne Perez, Jeremy Shipman, Colleen Stanley, Bernard Burchette, Irene Kahn, Joannie Lumbra, Claudia Arellano, Amy Sweet	
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizette Jimenez, Sarah Dougherty, Tracie Corpuz	

H. JPA BUSINESS

1. Shoes for Crews

Maria Lorenzana presented a draft Policy to assist the member districts with setting up the process for the Shoes for Crews Program along with a Request for Funds form. Discussion held.

Motion to approve \$200,000 of the Risk Management Funds to use towards the Shoes for Crews Program.

MOTION:	Yvonne Perez	SECONDED:	Ana Aguillon	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0	ABSENT: 13	
AYES:	Yvonne Perez, Ana Aguillon, Jeremy Shipman, Colleen Stanley, Bernard Burchette, Irene Kahn, Joannie Lumbra, Claudia Arellano, Amy Sweet			
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizsette Jimenez, Sarah Dougherty, Tracie Corpuz			

2. Intern Executive Committee Members

Motion to designate Claudia Arellano of Santa Rita Union School District and Ana Perez of Gonzales Unified School District as Intern Executive Committee members.

MOTION:	Ana Aguillon	SECONDED:	Bernard Burchette	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0	ABSENT: 13	
AYES:	Ana Aguillon, Bernard Burchette, Yvonne Perez, Jeremy Shipman, Colleen Stanley, Irene Kahn, Joannie Lumbra, Claudia Arellano, Amy Sweet			
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizsette Jimenez, Sarah Dougherty, Tracie Corpuz			

3. Contract Renewal Review

Bickmore Actuarial: New 3-year Engagement Letter presented to the Board.

Alliant Insurance Services: One more optional year on the current contract. Alliant would like to offer a new contract under the same terms as expiring and bring back for the Executive Committee to review.

Motion to approve the Bickmore Actuarial 3-year Engagement Letter and for Alliant Insurance Services to present a new 5-year Contract.

MOTION:	Irene Kahn	SECONDED:	Bernard Burchette	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0	ABSENT: 13	
AYES:	Irene Kahn, Bernard Burchette, Ana Aguillon, Yvonne Perez, Jeremy Shipman, Colleen Stanley, Joannie Lumbra, Claudia Arellano, Amy Sweet			
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizsette Jimenez, Sarah Dougherty, Tracie Corpuz			

4. Payroll Estimates for FY 2025-26 Funding

Motion to approve a 6% payroll inflation factor for member's estimated payroll for the FY 2025-26 premium funding.

MOTION:	Colleen Stanley	SECONDED:	Joanie Lumbra	MOTION CARRIED
AYES: 9	NOES: 0	ABSTAIN: 0	ABSENT: 13	
AYES:	Colleen Stanley, Joannie Lumbra, Bernard Burchette, Ana Aguillon, Yvonne Perez, Jeremy Shipman, Irene Kahn, Claudia Arellano, Amy Sweet			
ABSENT:	Josh Van Norman, Martha Contreras, Ana Perez, Michelle Ross, Annette Mooneyham, Daniel Stonebloom, Dr. Ricardo Espinoza, Joshua Jorn, Nikki Herring, Catherine Reimer, Lizsette Jimenez, Sarah Dougherty, Tracie Corpuz			

5. State of the Market

Matt Gowan presented an overview of marketplace trends and industry issues and outlooks in the current state of the insurance market.

I. CLOSING COMMENTS

Marcus Beverly thanked everyone for attending this Special Board meeting.

J. UPCOMING MEETINGS

Executive Committee Meeting – March 19, 2025

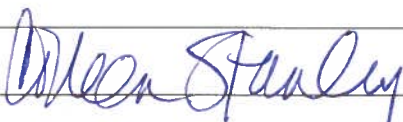
Executive Committee Meeting – April 23, 2025

Board of Directors Meeting – May 21, 2025

K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 3:36 p.m.

Colleen Stanley, President:



Marcus Beverly, Executive Director:



Date:

5/21/25