



Monterey Educational Risk Management Authority

P.O. Box 3320, Salinas, CA 93912

www.merma.org

EXECUTIVE COMMITTEE MINUTES
December 10, 2025

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on December 10, 2025, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Executive Committee Members Present

Colleen Stanley, President, Monterey County Office of Education
Yvonne Perez, Secretary, Carmel Unified School District
Nikki Herring, Salinas City Elementary School District

Executive Committee Members Absent

Ana Aguillon, Vice-President, Salinas Union High School District
Bernard Burchette, Spreckels Union School District

Guests and Staff Present

Marlene Richardson, Intercare
Christine Bagley, Intercare
Collin Linder, McGilloway, Ray, Brown & Kaufman
Matt Gowan, Alliant
Marcus Beverly, Alliant
Maria Lorenzana, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:33 p.m.

B. ROLL CALL

Present: Colleen Stanley, Yvonne Perez, Nikki Herring
Absent: Ana Aguillon, Bernard Burchette

C. APPROVAL OF AGENDA AS POSTED

Motion to approve the agenda as posted.

MOTION: Yvonne Perez	SECONDDED: Nikki Herring	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
AYES: Yvonne Perez, Nikki Herring, Colleen Stanley		
ABSENT: Ana Aguillon, Bernard Burchette		

D. PUBLIC COMMENTS

None.

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – August 20, 2025
2. Payment Registers and Board Reports – Aug, Sept, Oct, Nov 2025
3. Treasurer’s Report – September 30, 2025
4. Agility Recovery Agreement

Motion to approve items 1 through 4 as presented with a single motion.

MOTION: Yvonne Perez	SECONDDED: Nikki Herring	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
AYES: Yvonne Perez, Nikki Herring, Colleen Stanley		
ABSENT: Ana Aguillon, Bernard Burchette		

F. ADMINISTRATIVE REPORTS

1. President’s Report

Colleen Stanley mentioned she was sorry she couldn’t join us for the holiday lunch today. She had conflicting lunch schedules.

2. Pool Administrator’s Report

Marcus Beverly wished everyone happy holidays and thanked everyone for working with MERMA this year.

3. Claims Administrator’s Report

Christine Bagley of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: Ending 11/30/25
- New Claims Received by District: November 2024 – November 2025
- Pending Open Caseload: November 2024 – November 2025
- Pending Open Caseload by District as of 11/30/25
- Pending Open Claim Count by District Comparison: 10/31/24 and 11/30/25
- Rolling 13 Month Closing Rate as of 11/30/25
- Frequency and Severity Reports: FYTD – 11/30/25
- Company Nurse Results – November 2025
- Bill Review Results: November 2025
- Bill Review Results: FYTD – 11/30/25

- Utilization Review Results: October 2025 (data wasn't ready through November)
- Utilization Review Results: FYTD – 10/31/25 (data wasn't ready through November)

4. Loss Control Report

Maria Lorenzana provided an update on recent loss control activities. She mentioned she has received several inquiries from members with interest in participating in the Yacht Award of Excellence Program.

5. Executive Committee

No comments.

G. FINANCIAL REPORTS

1. Financial Statements for Period Ending September 30, 2025

Collin Linder of McGilloway, Ray, Brown, and Kaufman presented the Financial Statements for Period for Period Ending September 30, 2025.

Motion to accept and file the Financial Statements for Period Ending September 30, 2025, as presented.

MOTION:	Nikki Herring	SECONDED:	Yvonne Perez	MOTION CARRIED
AYES: 3	NOES: 0	ABSTAIN: 0		ABSENT: 2
AYES: Nikki Herring, Yvonne Perez, Colleen Stanley				
ABSENT: Ana Aguillon, Bernard Burchette				

H. JPA BUSINESS

1. Volunteer Coverage Options

Discussion continued from the October Board meeting regarding optional coverage for district volunteers. Matt Gowan provided information to the Committee on Volunteer Insurance Program coverage, an accident policy that districts could purchase.

Also, discussion on the benefits of workers' compensation coverage for districts that have a Resolution. Districts must pass a Resolution approved by their Board to provide workers' compensation coverage. Currently there are twelve member districts that have a Resolution on file with MERMA. Some districts choose not to cover volunteers. Information will be sent to the member districts on this topic along with a sample Resolution.

2. Board Meeting Follow Up

Follow up discussion regarding medical clinics in the area. Marlene Richardson has an upcoming appointment with the ProActive clinic. Marlene mentioned that Santa Rita Union School District has been using this clinic with good experience. Agile Clinic is working well for the large school districts. Marcus Beverly mentioned that he reached out to Altais Medical Clinic. He will update the Committee once he receives a response from Altais.

I. CLOSING COMMENTS

None.

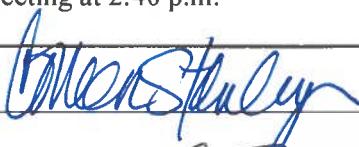
J. UPCOMING MEETINGS

Executive Committee Meeting – January 21, 2026

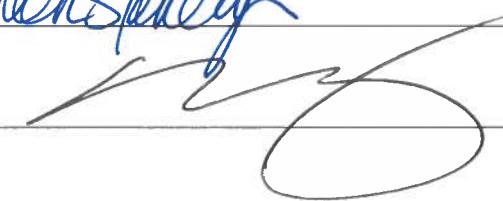
K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 2:40 p.m.

Colleen Stanley, President:



Marcus Beverly, Executive Director:



Date: 1/21/24