



P.O. Box 3320, Salinas, CA 93912

www.merma.org

EXECUTIVE COMMITTEE MINUTES
January 21, 2026

The Executive Committee of the Monterey Educational Risk Management Authority met at 76 Stephanie Drive, Salinas, on January 21, 2026, at 1:30 p.m. This meeting was also available via Zoom/teleconference.

Executive Committee Members Present

Colleen Stanley, President, Monterey County Office of Education
Nikki Herring, Salinas City Elementary School District
Yvonne Perez, Secretary, Carmel Unified School District – *Arrived after roll call via Zoom*

Executive Committee Members Absent

Ana Aguillon, Vice President, Salinas Union H.S. District
Bernard Burchette, Spreckels Union School District

Guests and Staff Present

Raul Hernandez, Gilbert CPAs – *via Zoom*
Amanda Jamerson, Gilbert CPAs – *via Zoom*
Collin Linder, McGilloway, Ray, Brown & Kaufman
Marlene Richardson, Intercare
Christine Bagley, Intercare
Marcus Beverly, Alliant
Matt Gowan, Alliant
Maria Lorenzana, MERMA
Hallie Pacheco, MERMA

A. CALL TO ORDER

Colleen Stanley called the meeting to order at 1:50 p.m. – *Delayed calling to order in hopes of establishing a quorum.*

B. ROLL CALL

Present: Colleen Stanley, Nikki Herring
Absent: Yvonne Perez, Ana Aguillon, Bernard Burchette

Moved ahead to Information Items as no quorum was present.

D. PUBLIC COMMENTS

None

F. ADMINISTRATIVE REPORTS

1. President’s Report

President, Colleen Stanley had nothing report at this time.

2. Pool Administrator’s Report

Matt Gowan mentioned the PARMA Conference is scheduled for next month and Alliant will be sending out invitations to a dinner they are hosting.

3. Claims Administrator’s Report

Christine Bagley of Intercare presented the following reports:

- Claims Activity for Rolling 13 Months: December 2024 – December 2025
- New Claims Received by District: December 2024 – December 2025
- Pending Open Caseload: December 2024 – December 2025
- Pending Open Caseload by District: as of 12/31/25
- Pending Open Claim Count by District Comparison – December 2024 – December 2025
- Rolling 13 Month Closing Rate: December 2024 – December 2025
- Frequency and Severity Reports: FYTD – 12/31/25
- Company Nurse Results: December 2025
- Bill Review Results: December 2025
- Bill Review Results: FYTD – 12/31/25
- Utilization Review Results: December 2025
- Utilization Review Results: FYTD – 12/31/25

Marlene Richardson, Intercare Claims Supervisor reported that she and Aidi Milliar presented Workers’ Comp 101 training to Salinas Union High School District’s HR Department. She will be scheduling another presentation with the secretaries within the district.

Yvonne Perez joined the meeting via Zoom. Moved back to Action Items now that a quorum was present.

C. APPROVAL OF AGENDA AS POSTED

Motion to approve the agenda as posted.

MOTION: Nikki Herring	SECONDED: Colleen Stanley	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
ABSTAIN: 0		
AYES: Nikkie Herring, Colleen Stanley, Yvonne Perez		
ABSENT: Ana Aguillon, Bernard Burchette		

E. CONSENT CALENDAR

The following items were presented:

1. Executive Committee Minutes – December 10, 2025
2. Payment Register and Board Report – December 2025
3. VRC Master Service Agreement

Motion to approve items 1 through 3 as presented with a single motion.

MOTION: Yvonne Perez	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
ABSTAIN: 0		
AYES: Yvonne Perez, Nikki Herring, Colleen Stanley		
ABSENT: Ana Aguillon, Bernard Burchette		

F. ADMINISTRATIVE REPORTS (continued)

4. Loss Control Report

Maria Lorenzana updated the Committee on activities over the last month. She conducted several ergonomic evaluations, CPR trainings, General Awareness Safety Training for Carmel USD Food Service Department, and Inspections of Pacific Grove Unified’s schools. Maria mentioned Salinas Union High School District will have another Shoes for Crews truck event in June. Carmel USD has inquired about the Shoes for Crews Program.

5. Executive Committee

Nothing to report.

G. FINANCIAL REPORTS

1. Audited Financials as of June 30, 2025

Raul Hernandez of Gilbert CPAs presented a Summary of Audit Results, Audited Financials for years ended June 30, 2024, and 2025 along with the Communications With Those Charged With Governance.

Motion to accept and file the Audited Financials as of June 30, 2024, and 2025, as presented.

MOTION: Nikki Herring	SECONDED: Yvonne Perez	MOTION CARRIED
AYES: 3	NOES: 0	ABSENT: 2
ABSTAIN: 0		
AYES: Nikki Herring, Yvonne Perez, Colleen Stanley		
ABSENT: Ana Aguillon, Bernard Burchette		

H. JPA BUSINESS

1. Contract Renewal Review

Marcus Beverly reported the Intercare contract and lease is up for renewal June 30, 2026. Intercare is working on this and should have for the next meeting.

2. Payroll Estimates for FY 2026-27 Funding

Marcus Beverly presented member districts actual calendar year payroll for 2025 along with 5%, 8%, and 10% inflation factors to estimate the payroll for the FY 2026-27 premium funding.

Motion to approve a 5% payroll inflation factor for member’s estimated payroll for the FY 2026-27 premium funding.

MOTION: Colleen Stanley	SECONDED: Nikki Herring	MOTION CARRIED
AYES: 3 NOES: 0	ABSTAIN: 0	ABSENT: 2
AYES: Colleen Stanley, Nikki Herring, Yvonne Perez		
ABSENT: Ana Aguillon, Bernard Burchette		

3. State of the Market

Matt Gowan presented a review of Public Entity Insurance Marketplace, trends, industry issues, and outlooks in the current state of the insurance market.

I. CLOSING COMMENTS

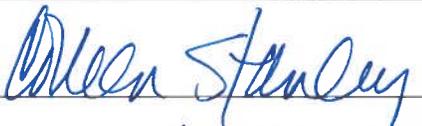
None

J. UPCOMING MEETING

Executive Committee Meeting – March 18, 2026

K. ADJOURNMENT

Colleen Stanley adjourned the meeting at 2:59 p.m.

Colleen Stanley, President: 

Marcus Beverly, Executive Director: 

Date: 3/18/24